



New Hampshire
Department of
Revenue Administration

2016
MS-737

Budget of the Village District of
Form Due Date: 20 Days after the Village Meeting

THIS BUDGET SHALL BE POSTED WITH THE WARRANT
This form was posted with the warrant on: February 11, 2016

For assistance please contact the NH DRA Municipal and Property Division
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Members	
Printed Name	Signature
ADAM A. LAUREN - CHAIR	
Kevin Chamberlain	
Robert C. Sappourian	
Jan Wilkins	
SUSAN GERMING	
CUST MOORE	
JOHN BELLEHE	

A copy of this signature page must be signed and submitted to the NH DRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL AND PROPERTY DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487

Appropriations

Account Code	Description	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectments Appropriations Ensuring FY (Recommended)		Budget Commitments Appropriations Ensuring FY (Recommended)	
					Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuring FY (Recommended)	Budget Commitments Appropriations Ensuring FY (Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	12	\$272,514	\$0	\$274,798	\$0	\$274,798	\$0
4140-4149	Election, Registration, and Vital Statistics	12	\$68,706	\$0	\$81,373	\$0	\$81,373	\$0
4150-4151	Financial Administration	12	\$287,491	\$0	\$254,446	\$0	\$254,446	\$0
4152	Revaluation of Property	12	\$74,637	\$0	\$68,922	\$0	\$68,922	\$0
4153	Legal Expense	12	\$22,500	\$0	\$22,500	\$0	\$22,500	\$0
4155-4159	Personnel Administration	12	\$579,166	\$0	\$597,656	\$0	\$597,656	\$0
4191-4193	Planning and Zoning	12	\$77,754	\$0	\$76,803	\$0	\$76,803	\$0
4194	General Government Buildings	12	\$41,595	\$0	\$30,969	\$0	\$29,969	\$0
4195	Cemeteries	12	\$25,001	\$0	\$24,438	\$0	\$24,438	\$0
4196	Insurance	12	\$44,967	\$0	\$47,955	\$0	\$47,955	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety								
4210-4214	Police	12	\$1,360,311	\$0	\$1,375,074	\$0	\$1,374,074	\$0
4215-4219	Ambulance		\$30,000	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	12	\$338,084	\$0	\$330,948	\$0	\$330,948	\$0
4240-4249	Building Inspection	12	\$71,650	\$0	\$70,290	\$0	\$70,290	\$0
4290-4298	Emergency Management	12	\$53,862	\$0	\$56,372	\$0	\$56,372	\$0
4299	Other (Including Communications)	12	\$104,330	\$0	\$105,754	\$0	\$105,754	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	12	\$646,368	\$0	\$626,935	\$0	\$625,435	\$0
4312	Highways and Streets	12	\$321,500	\$0	\$296,500	\$0	\$296,501	\$0
4313	Bridges	12	\$2,501	\$0	\$2,501	\$0	\$2,501	\$0
4316	Street Lighting	12	\$36,000	\$0	\$36,000	\$0	\$36,000	\$0
4319	Other	12	\$30,041	\$0	\$28,245	\$0	\$27,745	\$0
Sanitation								
4321	Administration	12	\$198,746	\$0	\$193,246	\$0	\$193,246	\$0

Account Code	Description	Warrant Article #	Appropriations Prior Years Approved by BRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations FY (Not Recommended)
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	12	\$145,800	\$0	\$105,112	\$0	\$105,112	\$0
4325	Solid Waste Cleanup	12	\$31,000	\$0	\$31,000	\$0	\$31,000	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	12	\$1,896	\$0	\$1,857	\$0	\$1,857	\$0
4414	Pest Control	12	\$600	\$0	\$600	\$0	\$600	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$47,399	\$0	\$0	\$0	\$0	\$0
Welfare								
4441-4442	Administration and Direct Assistance	12	\$183,942	\$0	\$154,534	\$0	\$154,534	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	12	\$245,182	\$0	\$240,087	\$0	\$238,837	\$0
4550-4559	Library	12	\$261,184	\$0	\$250,749	\$0	\$247,649	\$0
4583	Patrotic Purposes	12	\$2,500	\$0	\$2,000	\$0	\$2,000	\$0
4589	Other Culture and Recreation		\$3,500	\$0	\$0	\$0	\$0	\$0
Construction and Development								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	12	\$500	\$0	\$475	\$0	\$475	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	12	\$28,020	\$0	\$27,378	\$0	\$27,378	\$0

Account Code	Description	Warrant Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selection's Appropriations Ensuing FY (Recommended)	Selection's Appropriations (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	12	\$252,961	\$0	\$306,408	\$0	\$306,408	\$0
4721	Long Term Bonds and Notes - Interest	12	\$160,010	\$0	\$152,692	\$0	\$152,692	\$0
4723	Tax Anticipation Notes - Interest	12	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$49,982	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	12	\$481,500	\$0	\$350,700	\$0	\$350,700	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$1,990,211	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$1,140,443	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Total Proposed Appropriations			\$9,714,355	\$0	\$6,225,318	\$0	\$6,216,969	\$0

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selections Ensuring FY (Recommended)	Selections Appropriations Ensuring FY (Not Recommended)	Budget Committees Appropriations Ensuring FY (Recommended)	Budget Committees Appropriations Ensuring FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4152	Revaluation of Property	20	\$0	\$0	\$7,500	\$0	\$7,500	\$0
	Purpose: Use of Property Revaluation Capital Reserve							
4902	Machinery, Vehicles, and Equipment	16	\$0	\$0	\$60,000	\$0	\$60,000	\$0
	Purpose: Chipper for Highway Department							
4903	Buildings	28	\$0	\$0	\$8,500	\$0	\$8,500	\$0
	Purpose: Withdraw Town Clock Funds							
4909	Improvements Other than Buildings	02	\$0	\$0	\$3,740,000	\$0	\$3,740,000	\$0
	Purpose: Replacement/Rehabilitation Water Lines							
4909	Improvements Other than Buildings	03	\$0	\$0	\$1,000,000	\$0	\$1,000,000	\$0
	Purpose: Septage Receiving Station at Wastewater Treatment							
4915	To Capital Reserve Fund	13	\$0	\$0	\$75,000	\$0	\$75,000	\$0
	Purpose: Appropriation Municipal Building Maintenance Fund							
4915	To Capital Reserve Fund	15	\$0	\$0	\$90,000	\$0	\$90,000	\$0
	Purpose: Appropriation Highway Equipment Fund							
4915	To Capital Reserve Fund	17	\$0	\$0	\$38,018	\$0	\$38,018	\$0
	Purpose: Appropriation to Highway Capital Reserve							
4915	To Capital Reserve Fund	18	\$0	\$0	\$12,500	\$0	\$12,500	\$0
	Purpose: Appropriation Recreation Dept. Tractor Fund							
4915	To Capital Reserve Fund	19	\$0	\$0	\$50,000	\$0	\$50,000	\$0
	Purpose: Fire Capital Reserve							
4915	To Capital Reserve Fund	22	\$0	\$0	\$5,000	\$0	\$5,000	\$0
	Purpose: Appropriation Land Acquisition Capital Reserve							
4916	To Expendable Trusts/Fiduciary Funds	23	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	Purpose: Appropriation Cemetery Tree Trust Reserve							
4916	To Expendable Trusts/Fiduciary Funds	24	\$0	\$0	\$1,000	\$0	\$1,000	\$0
	Purpose: Appropriation Gravestone Restoration Fund							
4916	To Expendable Trusts/Fiduciary Funds	25	\$0	\$0	\$3,000	\$0	\$3,000	\$0
	Purpose: Appropriation Meetinghouse Trust Fund							
Special Articles Recommended			\$0	\$0	\$5,091,518	\$0	\$5,091,518	\$0

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year 25 Approved/DPA	Actual Expenditures Prior Year	Selections Appropriations Ensuring FY (Recommended)	Selections Appropriations Ensuring FY (Not Recommended)	Budget Appropriations Ensuring FY (Recommended)	Budget Appropriations Ensuring FY (Not Recommended)
4155-4159	Personnel Administration	09	\$0	\$0	\$14,836	\$0	\$14,836	\$0
Purpose: Police CBA								
4155-4159	Personnel Administration	07	\$0	\$0	\$8,996	\$0	\$8,996	\$0
Purpose: DPW CBA								
4215-4219	Ambulance	31	\$0	\$0	\$30,000	\$0	\$30,000	\$0
Purpose: Ambulance Service								
4324	Solid Waste Disposal	06	\$0	\$0	\$35,437	\$0	\$35,437	\$0
Purpose: Funds from Solid Waste Disposal Fund								
4415-4419	Health Agencies, Hospitals, and Other	34	\$0	\$0	\$6,821	\$0	\$6,821	\$0
Purpose: Monadnock Family Services								
4415-4419	Health Agencies, Hospitals, and Other	26	\$0	\$0	\$8,000	\$0	\$8,000	\$0
Purpose: Monadnock Community Early Learning Center								
4415-4419	Health Agencies, Hospitals, and Other	33	\$0	\$0	\$8,000	\$0	\$8,000	\$0
Purpose: Community Kitchen								
4415-4419	Health Agencies, Hospitals, and Other	35	\$0	\$0	\$6,038	\$0	\$6,038	\$0
Purpose: Southwestern Community Services								
4415-4419	Health Agencies, Hospitals, and Other	29	\$0	\$0	\$1,800	\$0	\$1,800	\$0
Purpose: Contoocook Valley Transportation Co								
4415-4419	Health Agencies, Hospitals, and Other	37	\$0	\$0	\$1,500	\$0	\$1,500	\$0
Purpose: The River Center								
4415-4419	Health Agencies, Hospitals, and Other	32	\$0	\$0	\$17,000	\$0	\$17,000	\$0
Purpose: Home HealthCare								
4589	Other Culture and Recreation	36	\$0	\$0	\$3,500	\$0	\$3,500	\$0
Purpose: Jaffrey Civic Center								
4589	Other Culture and Recreation	30	\$0	\$0	\$1,000	\$0	\$1,000	\$0
Purpose: Park Theater								
4902	Machinery, Vehicles, and Equipment	14	\$0	\$0	\$90,000	\$0	\$90,000	\$0
Purpose: Sidewalk Plow - DPW								
4914S	To Proprietary Fund - Sewer	11	\$0	\$0	\$2,029,784	\$0	\$2,029,784	\$0
Purpose: Water and Sewer Departments								

Accounts Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by OHA	Actual Expenditures Prior Year	Selection's Appropriations Ensuing FY (Recommended)	Selection's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4914W	To Proprietary Fund - Water	11	\$0	\$0	\$987,030	\$0	\$987,030	\$0
Individual/Articles Recommended			\$0	\$0	\$3,249,742	\$0	\$3,249,742	\$0
Purpose: Water and Sewer Departments								

Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selection's Estimated Revenues	Budget Committee's Estimated Revenues
3120	Land Use Change Tax - General Fund	12	\$0	\$1,000	\$1,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	12	\$0	\$9,000	\$9,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	12	\$0	\$2,500	\$2,500
3189	Other Taxes	12	\$0	\$215,000	\$215,000
3190	Interest and Penalties on Delinquent Taxes	12	\$0	\$130,000	\$130,000
9991	Inventory Penalties		\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	12	\$0	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	12	\$0	\$802,500	\$802,500
3230	Building Permits	12	\$0	\$20,000	\$20,000
3290	Other Licenses, Permits, and Fees	12	\$0	\$69,025	\$69,025
3311-3319	From Federal Government		\$0	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	12	\$0	\$259,825	\$259,825
3353	Highway Block Grant	12	\$0	\$149,952	\$149,952
3354	Water Pollution Grant	12	\$0	\$292,145	\$292,145
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	12	\$0	\$133	\$133
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	12	\$0	\$37,587	\$37,587
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments	12	\$0	\$41,825	\$41,825
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	12	\$0	\$10,000	\$10,000
3502	Interest on Investments	12	\$0	\$5,000	\$5,000
3503-3509	Other	12	\$0	\$23,000	\$23,000

MS-737: Jaffrey 2016

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
Interfund (Operating Transfers)					
3912	From Special Revenue Funds	06	\$0	\$35,437	\$35,437
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	11	\$0	\$1,875,508	\$1,875,508
3914W	From Enterprise Funds: Water (Offset)	07, 11	\$0	\$952,218	\$952,218
3915	From Capital Reserve Funds	16, 20	\$0	\$29,482	\$29,482
3916	From Trust and Fiduciary Funds	12, 28	\$0	\$41,900	\$41,900
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	02, 03	\$0	\$4,740,000	\$4,740,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Total Estimated Revenues and Credits			\$0	\$9,744,037	\$9,744,037

Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$6,342,820	\$6,225,318	\$6,216,969
Special Warrant Articles Recommended	\$3,930,413	\$5,091,518	\$5,091,518
Individual Warrant Articles Recommended	\$91,250	\$3,249,742	\$3,249,742
TOTAL Appropriations Recommended	\$10,364,483	\$14,566,578	\$14,558,229
Less: Amount of Estimated Revenues & Credits	\$5,303,426	\$9,744,037	\$9,744,037
Estimated Amount of Taxes to be Raised	\$5,061,057	\$4,822,541	\$4,814,192

Budget Committee Supplemental Schedule

1. Total Recommended by Budget Committee		\$14,558,229
Less Exclusions:		
2. Principal: Long-Term Bonds & Notes	4711	\$306,408
3. Interest: Long-Term Bonds & Notes	4721	\$152,692
4. Capital outlays funded from Long-Term Bonds & Notes		\$0
5. Mandatory Assessments		\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>		\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)		\$14,558,229
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>		\$1,455,823
Collective Bargaining Cost Items:		
9. Recommended Cost Items (Prior to Meeting)		\$0
10. Voted Cost Items (Voted at Meeting)		\$0
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>		\$0
Mandatory Water & Waste Treatment Facilities (RSA 32:21):		
12. Amount Recommended (Prior to Meeting)		\$0
13. Amount Voted (Voted at Meeting)		\$0
14. Amount voted over recommended amount <i>(Difference of Lines 12 and 13)</i>		\$0
15. Bond Override (RSA 32:18-a), Amount Voted		\$0
Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>		\$16,014,052