

EXECUTIVE SUMMARY

At 2013 Town Meeting voters approved \$35,000 to assist with the conceptual design and siting of a new Town Office building. A Town Office Working Group together with CMK Architects led the investigation. The deficiencies of the current structure together with the space needs have been analyzed and well-documented in prior studies. Conclusion is an 8,000 sq. ft. range Town Office building. Community direction is to locate in the downtown area on a site which is accessible, convenient and prominent. The prevailing priorities are:

1. Reaffirm the space requirements for current and future needs.
2. Avoid taking private property.
3. Re-engage TD Bank for collaboration.

Given a long term (50 yr.) vision, the Group recognized the synergies of a joint Town Office, Police Dept., and Emergency Operating municipal facility:

- Higher initial investment, but lower lifetime cost.
- Resolution of long term space needs for 3 uses.
- Maximize efficiencies with common areas/mechanical systems.
- Enhance traffic pattern.
- Optimum downtown location.
- Space requirement approximately 12,500 sq. ft. vs. Town Office (8,000 sf) + stand-alone Police Department (5,500 sf)

The Select Board and Budget Committee have endorsed the notion of a joint facility. Article 6 at 2015 Town Meeting will request voter approval of funding for final design of the Town Office proposal with the intention of requesting full funding for construction at 2016 Town Meeting.