





Town of Jaffrey, NH

Transfer Station/Recycling Center Guidelines

Effective January 1, 2008

Old Sharon Road
603-532-6819

Hours: Tuesday, Wednesday, Friday 9am-4pm
Saturday 8am-3pm
Sunday, Monday & Thursday Closed

- The Facility is open to all Jaffrey Residents and non-resident property owners. Commercial and Industrial businesses may utilize the glass, plastic and paper recycling facilities only.
- All users must obtain a permit sticker from the Town Clerk's office, which must be displayed on the **passenger side of the user's vehicle**. Vehicles without stickers will not be permitted to use the facility. Permits are not transferable. If the vehicle is sold, remove the sticker to the best extent possible and return it to the Town Clerk's office with the proof of transfer. A replacement sticker will be issued.
- Recycling is mandatory and users of the facility must separate materials as follows:
 -  **Aluminum Cans:** Cans should be rinsed out and placed in applicable bin.
 - Steel and tin cans:** We presently are not recycling these products.
 - Glass bottles:** Place in appropriate bin. Leaded, tempered and window panes are disposed of with Construction and Demolition debris.
 - Newspaper:** Newspaper only. Paper should be kept clean and dry. Place in appropriate bin. Should be bagged or tied.
 - Magazines:** Deposit in collection box.
 - Junk Mail:** Includes mixed paper, envelopes (plastic windows must be removed). Place in appropriate bin.
 - Cardboard:** Flatten and place in appropriate bin.
 -  **Paperboard:** Cereal, shoe, and detergent boxes- flattened. Pizza boxes, only if clean, are acceptable.
 - Plastic Milk Containers (#2 Plastic opaque):** Milk, juice, water jugs. Bottles must be rinsed out, tops removed and flattened. Labels can remain on.
 - Plastic Containers (colored #2 plastic):** Laundry detergent, shampoo, soap. Bottles should be rinsed out, tops removed. Labels can remain on. Motor oil containers are **not** accepted for recycling.
 - Plastic Soda Bottles (#1 PET):** Clear and colored soda, liquor and juice bottles. Rinse out and remove tops. Labels can remain on. Please flatten.
 - Other Plastics (#3-6):** Currently the Town does not accept these items as recyclable plastics. Please dispose of with your normal household trash.
 - Waste Oil:** Engine and transmission oil only. No antifreeze, brake fluid, or transformer oil. No gasoline contaminated oil or other oil contaminated with foreign substance. Oil should be in suitable container with secured lids. Give container to the attendant. Oil can also be recycled at the point of purchase. Retain unacceptable liquids for hazardous waste collection.
 - Vehicle Batteries:** See attendant regarding disposal or at point of purchase (if available).
 - Rechargeable batteries:** Includes lithium, NiCad, etc. See attendant regarding disposal.
 - Mercury Containing Items (thermostats, thermometers, switches, mercury button batteries):** These contain mercury and cannot be disposed of with the trash. See attendant for disposal.
 - Computer printer ink and toner cartridges:** Recycle at point of purchase (if offered) with printer manufacturer or Swap Shop collection. See attendant for disposal.
 - Scrap Metal:** Includes all metal and white goods (appliances – see exception below). See attendant before placing items in metal pile.
 - Appliances- CFC:** Includes refrigerators, freezers, air conditioners, dehumidifiers or any other device containing CFCs – chlorofluorocarbons. There is a **\$15.00** fee per

NEW!

item to purge the refrigerant from these appliances. The fee is paid at the Town Clerk's office. Present receipt to attendant. Doors **must** be removed from refrigerators and freezers.



- o **Tires:** Residential drop off only. See attendant before placing tires in trailer. Rims must be removed from the tire. Rims can be disposed of in metal pile. Proof of registration is required.

- o **Brush, Untreated Wood:** Includes brush and slash 5 inches or less in diameter, untreated wood / untreated dimensional lumber with an end cross section of 24 square inches or less. See attendant before disposing of materials in burn pile. Plywood, pressure treated lumber, and other composite materials are disposed of with demolition materials.

- o **Leaves:** Deposit in designated area.

- o **Demolition Materials:** Treated wood, plywood, roof shingles, drywall, etc. Please check with attendants before disposing of these materials. Materials must be generated in the Town of Jaffrey and delivered by the resident.

- o **Propane Tanks:** Please see attendant for disposal. There is a **\$5.00** fee per item to purge the remaining gas from the tanks. The fee is paid at the Town Clerk's office. Present receipt to attendant.

- o **Household Hazardous Waste Materials:** These items are not accepted at our facility. The Town participates in a regional collection program. Please see attendant for schedule of disposal and location. The items collected include pesticides, oil based paints, paint thinners, household chemicals and waxes, harmful, hazardous, or toxic substances, mercury containing items such as mercury vapor light bulbs, thermostats, and thermometers. When in doubt, please see attendant.



- o **Televisions, Computer Monitors and Microwaves:** Please see attendant for placement in recycling area. There is a **\$5.00** fee per item to dispose of these items. The fee is paid at the Town Clerk's office. Present receipt to attendant.



- o **Cell Phones:** Deposit old phones in boxes at Transfer Station and Town Offices for appropriate disposal.

- **Household Waste:** Only those items not listed above should be placed in the compactor. The attendant may check bags and reject placement in compactor.

- **Unacceptable Waste:** Harmful, hazardous, or toxic substances, medical or veterinary waste, sludge or septic waste or those items which may be deemed hazardous by the Town are not to be disposed of at our facility.
- **Paints:** Please see attendant regarding disposal.
- **Wrapping Paper:** Because of its composition, this paper is not recyclable. Dispose with regular household trash.
- **Packing materials and peanuts:** Please see attendant regarding disposal
- **Fluorescent Bulbs and compact fluorescent:** These contain mercury. See attendant for disposal.



- We are sorry, but the attendant **cannot** help with the disposal of heavy items at our facility.
- The following activities are not permitted at the transfer station/ recycling center (facility)
 - o Hunting; Discharge of any firearm (except by authorized personnel)
 - o Operation of off-highway vehicles
 - o Operation of any vehicle except on the roadway in and out of the Facility and the areas immediately adjacent to the Facility to dispose of waste
- "Dump-Picking" is done at the sole risk of the individual and may be restricted at the discretion of the Town.
- Refer to operating calendar for schedule and times, including holidays.
- Questions regarding the disposal of specific items can be addressed to the Transfer Station/ Recycling Center personnel.

Transfer Station Disposal fees	
Refrigerant containing items	\$15.00
TV's, monitors & microwaves	\$5.00
Propane Tanks (20 pound)	\$5.00
Please pay fee at Town Clerk's office and present receipt to attendant.	

QUESTIONS REGARDING THESE REGULATIONS CAN BE ADDRESSED TO THE JAFFREY DEPARTMENT OF PUBLIC WORKS AT 603-532-6521

2008
Transfer Station/Recycling Center Schedule
Facility is CLOSED on the dates in BOLD & SHADED

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2							1
6	7	8	9	10	11	12	3	4	5	6	7	8	9	2	3	4	5	6	7	8
13	14	15	16	17	18	19	10	11	12	13	14	15	16	9	10	11	12	13	14	15
20	21	22	23	24	25	26	17	18	19	20	21	22	23	16	17	18	19	20	21	22
27	29	29	30	31			24	25	26	27	28	29		23	24	25	26	27	28	29
													30	31						
April							May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					
July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													
October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1		1	2	3	4	5	6	
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

Note: The facility is open on January 3rd, July 3rd and November 13th

Hours

Tuesday, Wednesday, Friday 9:00 a.m. to 4:00 p.m.
 Saturdays 8:00 a.m. to 3:00 p.m.

The Facility is closed on the dates in **BOLD/SHADED**. The facility's schedule may be modified throughout the year, notices of which will be duly posted.

Visit the Town's website www.townofjaffrey.com or Community Access Bulletin Board (Comcast Channel 21) for notices of change in hours.

Swap Shop Guidelines

(Operated by Volunteers - not operated by the Town of Jaffrey)

Hours: Varied - Please see Swap Shop attendant for hours

- The facility is open to all Jaffrey residents and non-resident property owners.
- There is NO CHARGE for leaving or taking items from the swap shop area, with the exception of CFC containing appliances and electronics (TV's, monitors and microwaves). Before these items can be deposited at the swap shop, the appropriate fee listed above must be paid per item in the Town Clerk's office and receipt presented to the attendant.
- NO Computers and accessories accepted. DVDs, CDs, Videotapes, audiotapes, printer cartridges and rechargeable batteries accepted.
- Items may be left or taken during the hours the Swap Shop is open.
- Generally, items to be accepted include: Toys, books, furniture, household items, building supplies, appliances in working order. Some appliances needing repair may be accepted but the nature of the problem must be annotated on the item. Final judgment on what is accepted is up to the swap shop attendant on duty.
- *PLEASE – DO NOT LEAVE ARTICLES IF THE SWAP SHOP IS CLOSED.*
- If any item is not accepted and there is a question about how to dispose of it, contact the transfer station / recycling center personnel.
- There are no restrictions on what may be taken from the Swap Shop. However, the intent is to make items available to all eligible persons and not to allow one or a few persons to monopolize the facility for personal gain. In this regard, the swap shop attendant on duty has the right to refuse access to the facility for whatever reason.
- Personnel managing the Swap Shop reserve the right to decide how long an item will remain at the Swap Shop and how it will be discarded.

Persons wishing to dispose of bulky and/or heavy items but are unable to transport them to the Swap Shop, may place an advertisement on the Swap Shop bulletin board

Jaffrey Department of Public Works
23 Knight Street
Jaffrey, NH 03452

ECRWSS

Presorted Standard
US Postage Paid
Permit #9
Jaffrey NH 03452



Jaffrey Recycles 2008

Postal Patron