

Jaffrey Economic Development Council
Draft Minutes 07/25/12
9:00 am Town Office

Present: Kathy Batchelder, Steve Walker, Cathy Furze, Larry Alvarez

Staff: Jo Anne Carr

Before the meeting Kathy announced she had taken a new position with the School District as the Program Director for the Extended Day Program. She has resigned as Executive Director of TEAM Jaffrey and is resigning for the EDC as well. She would like to continue involvement with the EDC when the Safe Routes to School Program starts up.

1. Signage

Jo Anne showed the members the samples submitted by Oakridge. While there was general favor toward the design, there were questions regarding sign materials and cost. The EDC also wanted to be sure that the local businesses were informed well in advance that the Industrial Park Signs were going to be replaced. She will also call DOT to determine rent charges for the standard blue highway sign for the Stone Arch Bridge District.

2. Downtown Dam

Work on the Dam is nearly complete. The antique gate structures will be installed in the next few days and final work will be done by the end of the month. This project was paid for with Downtown TIFD funds.

3. Mid Year Goals Review

Jo Anne summarized the goals for the years and we have moved forward on much of them. Signage plans are underway, we have an estimate for the downtown lighting project (repairs to architectural/decorative lights), and improving communication through a coordinated community calendar. Where we haven't moved forward is planning for the future development possibilities at Community Field.

3. Status Reports

a. *Stone Bridge Water Mains* Plans and Bid Documents are complete. The Bid will be announced in mid August with construction anticipated through the fall. The EDC would like to have a project briefing for the interested landowners in the district. Jo Anne will coordinate – tentative schedule September 12..

b. *Elite Laundry Site Reuse Concept Plans* Jo Anne presented sample development plans for the Elite site depicting a restaurant, and commercial/mixed use alternatives. The project is in treatment and monitoring phase now. So redevelopment planning should be a focus.

c. *Marketing/ Town Calendar* Kathy reported that through support of Sequoia Seeds grant program to TEAM Jaffrey, a community access calendar is under construction. The calendar uses the google software and can be found here <http://www.localendar.com/public/Jaffreycalendar> Jo Anne will post a link to this through the Town website.

4. Other

5. Adjourn

NEXT MEETING: September 12, 2012
9AM Town Office