

Jaffrey Economic Development Council

Draft Minutes 01/28/2015

9:00 am Town Office

Present: Bill Schofield, Chair, Larry Alvarez, Cathy Furze, Sam Hackler, Melanie MacDonald

Staff: Jo Anne Carr

1. 2015 Meeting Schedule

It was agreed to keep the current schedule of the 4th Wednesday at 9am. No meeting in July and move the November and December meetings to the 3rd Wednesday. Jo Anne will send a pdf and electronic reminders to members.

2. Town Report

Jo Anne presented the end of year report from the EDC, for review and comment. Highlights include the closing of the EPA grant for the Elite Laundry cleanup and the forward movement of the Route 202 /124 dogleg traffic improvements. We are still waiting on the Groundwater Management permit from the DES before we can proceed with redevelopment activities at the Elite site.

3. Town Office Project

Jo Anne gave a brief review of the warrant article which provides for funding for design and engineering for a combined facility facing Main Street. Sam suggested the Selectmen inquire about a short term lease at the Court House for the Police while the building is under construction. Jo Anne will convey the idea to Dave Caron. Melanie inquired about public outreach and offered assistance through TEAM Jaffrey.

4. TIFD Budgets

No changes other than as discussed at the last meeting. There will be sufficient funds for a new business park sign for the Stone Arch Bridge district. Funding for a portion of the design/engineering for the Town Office facility will come from the Downtown TIFD, with cuts to the DT Improvements and the Elite Laundry line items.

5. Route 202 Traffic Project

Final selection for an engineer has been made. VHB, which has complete several prior traffic studies for the Town, will be preparing a scope and fee for the preliminary engineering and environmental studies for the DOT. We expect a final contract to be approved by the Executive Council late April/early May. This project will have a strong public participation component to it. Bill enquired as to the current support for the project by the Executive Council. Sam suggested we request a briefing with Jaffrey's Council Representative, David Wheeler to update him on the project and the progress we've made.

6. Status reports – EDC membership was discussed, Cathy had another conversation with John Peard regarding his potential interest. Jo Anne will contact him for the next meeting.

7. Adjourn

NEXT MEETING: February 25, 2015