

Jaffrey Library Trustees - Minutes of Meeting- October 22, 2013

Present were Mary Heafy, Emily Donnelly, Steven Van Houten, Tammy Cummings, Karl Putnam, and Nancy Clapp.

Minutes

The meeting minutes were accepted for 9/16/2013.

Treasurer's Report

- The register report (9/16/13 – 10/22/13) was discussed. Stock funds were deposited and several payments were made, including the one to the town for \$5000.00.

Public Meeting adjourned and a short executive meeting was held to discuss old business regarding personnel and hiring practices.

Public Meeting Resumed

New Business

- Owl presentation by Wingmasters will be held at the end of the week.
- During the September meeting it was recommended that the staff have a dinner together to build relationships and help transition the new library team. Emily reviewed the library schedule and November 22nd was the date chosen. Tammy will type up an invitation inviting each staff member to dinner at Sunflowers. The trustees will cover the bill for library staff only (alcohol will not be covered). Emily will hand deliver each invite. One indicator of success will be the number of staff that agrees to go. Emily will also report back to trustee members with the overall feel of the evening.
- Friday is the Monadnock Area Trustees Meeting. Karl has agreed to go to represent the library.
- A Peterborough Library Board of Trustees member contacted Mary to discuss the JPL's recent director search and hiring process.

Director's Report

- ***2nd Level Flooring*** : A quote for \$1,300 to \$1,800 was given to rip up the old carpet and re-glue existing carpet. This quote was sent along to Randy. Randy also mentioned to Emily that perhaps the hardwood flooring underneath the carpet could possibly be refinished instead of re-installing carpet. Due to a lack of information about whether this was even a possibility, this conversation/decision was deferred until additional information could be gathered.

The next meetings will be as follows:

MEETING TIMES

*Thursday Nov. 21 @4:00, with possibly Charter Trust
Wednesday Dec. 18 @4:00*

-Tammy Cummings, Secretary