

Jaffrey Library Trustees - Minutes of Meeting- May 21, 2014

Present were Mary Heafy, Stephanie Minter, Emily Donnelly, Tammy Cummings, and Nancy Clapp.

Charter Trust

Bryan Sanford and Kim Franklin presented an investment review. During this time the following forms were signed to affirm: Investment Policy Statement, Investment Objective, Update Resolution

Minutes

The meeting minutes for April 2014 were accepted.

Treasurer's Report

- The register report (4/16/14 – 5/21/14) was discussed and accepted.

Director's Report- *Please see attached sheet for details provided by director.*

- A confused and angry man called the library. Although his conversation was not lucid, it was somewhat concerning to staff. Emily did contact the police department.
- The director's report was reviewed.
- The adult programming was discussed. It was exciting to see that the adult program attendance has gone from 58 people to 95 people since January. Trustees were wondering if this was from adding different programs or just increased advertising. A few trustees wondered for statistical purposes what counted as a library program. For example knitting club or GED compared to a staff led book group. Emily defined a library program as any activity that was advertised ahead of time.

Other Business

- Mary suggested in order to save time at the Trustee meetings, since Emily provides such a detailed director's report ahead of time, that the group go to a consent agenda. This discussion will continue in June when Steve is present.
- The Jaffrey Public Library Committee Funds Request Form was accepted.
- Summer reading flyers and activities were discussed. Funds were requested in the amount of \$1801.89. This request was accepted and will be taken from the Page account.
- The Internet Policy was accepted. There was a change to the number of weeks an item can be overdue before denied access to the computers. There was a question about using the computers in a legal and responsible way (filtering). This topic was tabled while research could be done on what the legality around this issue was.
- Further discussion on possible trustee alternates continued. It was suggested to have possible candidates attend a meeting to see how things run.

Meeting was adjourned.

The next meetings will be as follows: **June 11, 2014 @ 4:00 with Sequoia Technology**

-Tammy Cummings, Secretary