

TOWN OF JAFFREY
Jaffrey, New Hampshire
PLANNING BOARD
Meeting Minutes
January 24, 2012

Present: Chairman Merrell, Members, Despres, Doane, McCarthy, Moore and Selectmen's Representative MacIsaac

Absent: Members Deschenes, Grodin and Kresge

Staff: Recording Secretary Lemire, JoAnne Carr, Director of Planning and Economic Development

MEETING MINUTES APPROVAL

No action

PRELIMINARY HEARING

None

CALL TO ORDER

Chairman Merrell called the public hearing to order at 1:00 p.m. Notice of public hearing was posted in the Town Office building, the Library; copies were sent to the Planning Board, the Conservation Commission, and the Board of Selectmen. Member Despres would vote for Member Grodin. Member Moore would vote for Member Kresge.

APPLICATION ACCEPTANCE

No action

PUBLIC HEARING – NEW

1. To consider the following change to the Zoning Ordinance:
To amend Section IV General Provisions That May Apply To More Than One Zoning District. 4.2.1 Definition of minor site plan to delete "external".

Ms. Carr made the presentation stating that the board had asked to address minor site plans and to consider streamlining the application process. While reviewing minor site plans in the Zoning Ordinance it was noticed that it affects minor site plans between 100 and 500 square feet and is limited to external construction. The recommendation is to strike the word external so that they would be looking at internal and external construction between 100 and 500 square feet and to subsequently delegate the duties to a site plan review committee.

Selectmen's Representative MacIsaac asked if the change underway from Grand Finale to Merry Berry is a change of use. Ms. Carr explained that the review committee can only look at issues that do not have a change of use (change of use goes to Planning Board for full site plan). In this case it does trigger minor site plan because it is not a change of use and it appears that the internal construction is close to but less than 500 square feet. Anything over 500 square feet regardless of change of use would require a full site plan.

Member Doane asked if 500 square feet was too low. Ms. Carr replied that they may end up seeing more site plans and if that's the case they can amend the ordinance.

There being no further questions Chairman Merrell closed the public hearing.

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DECISIONS

1. To consider the following change to the Zoning Ordinance:
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Definition of minor site plan to delete “external”.

On a motion by McCarthy, seconded by Doane the board voted to amend Section IV General Provisions That May Apply To More Than One Zoning District. 4.2.1 (Definition of minor site plan to delete “external”). Moved to town warrant. (5-1) Ayes: Merrell, Despres, Doane, McCarthy and Selectmen’s Representative MacIsaac. Abstained: Moore

OTHER BUSINESS

None

ADJOURNMENT

The meeting adjourned at 1:19 p.m.

Submitted:

Attest:

Erlene Lemire
Recording Secretary

Edward Merrell
Chairman, Jaffrey Planning Board