

AGENDA

**TOWN OF JAFFREY
BOARD OF SELECTMEN MEETING
TOWN OFFICES**

**May 28, 2013
7:00 P.M.**

Chairman:

Selectmen: Donald MacIsaac, Kathleen Batchelder, Thomas Rothermel

Town Manager: David Caron

Administrative Assistant: Sue Richard

A. Call to Order

6:30 p.m. Non-Public – RSA 91-A:3 II (b)

B. Public Hearing

None

C. Approval of Meeting Minutes

Public Minutes of May 13, 2013 (*Motion/Vote*)

Non-Public Minutes of May 13, 2013 (*Motion/Vote*)

D. Appointments

7:00 p.m. – Senator Sanborn

7:15 p.m. – Frank Mieso – Scholarship Fund

7:30 p.m. – Angela Beecham – Ms. Beecham has been invited to discuss her concerns regarding parking restrictions on Stratton Road

E. Selectmen's Business

- 1) Payroll and Vendor Manifests (*Motion/Vote*)
- 2) Selectmen's Reports
- 3) Town Manager's Report – See attached report
 - a) 2013 Goals & Objectives Status Report
- 4) Requests for Abatement
 - a) #13-101 –Flanagan Family Trust – 8 Lake Road – Map045/Lot005 – Water Abatement \$1,385.96 (*Motion/Vote*)
- 5) Timber Tax Levy
 - a) Operation #12-233-04 – Map247/Lots37, 58, 59, 60 – Howard Eaves - \$1,028.33 (*Motion/Vote*)
- 6) Land Use Change Tax
 - a) Carl Querfurth – 8 Turner Road – Map251/Lot3.1 - \$3,170.00 (*Motion/Vote*)
- 7) Cemetery Deed
 - a) Aylmer H. Given III – Cemetery Deed in Cutter Ext. – Double Grave Lot in the amount of \$700.00 – Lots #99 and #105 Block B (*Motion/Vote*)

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- 8) Fifth Cycle 2013 Water & Sewer Commitment Warrant
 - a) Fifth Cycle 2013 Water Commitment Warrant \$128,086.77 (*Motion/Vote*)
 - b) Fifth Cycle 2013 Sewer Commitment Warrant \$121,571.66 (*Motion/Vote*)

- 9) Requests

- a) Norman Langevin – Appointed to Budget Committee – term to expire 2014
- b) Monadnock Community Early Learning Center – June Jubilee with a 5K Road Race on June 15, 2013 (*Motion/Vote*)
- c) TEAM Jaffrey - Riverfest

TEAM Jaffrey, in partnership with civic organizations, churches and downtown merchants, is holding our award winning event “Riverfest: A Community event” this year on Saturday, July 27, 2013. Events planned Musical Chairs on Main Street, craft fair, children’s art and games, library book sale, as well as entertainment, food and fun. Many other community organizations will be setting up and inviting event goers to learn about their mission. This event serves to connect Jaffrey residents, local businesses, and visitors while strengthening and celebrating our community.

We ask the Board to consider the following:

- 1) Permission to use the bandstand and common the day and evening of the event
 - 2) Permission to block off the Blake Street Parking lot to vehicles the day of the event.
 - 3) Permission to erect a temporary sign on the common to advertise the event (with fee waived)
 - 4) That a vendor’s license be granted to TEAM Jaffrey for the day with fee waived
 - 5) Permission to block the entrance to the town parking lot (at Main Street) the same day of the event. (With bank approval)
 - 6) Permission to set up a craft fair on the library lawn the day of the event. (With Joan Knight’s approval)
 - 7) Permission to close Memorial Drive (directly in front of the Police Station) from 7 am Saturday until 9 pm Saturday to facilitate the event. (With Chief Oswald’s approval)
 - 8) Permission to close Main Street between Rt 202 and School Street from 8 am to 4 pm (with DOT approval)
- d) Jaffrey Parks & Recreation request road closing at Lake Contocook Beach effective Monday, June 10th and anticipate the road will be reopened Tuesday, September 3rd. (*Motion/Vote*)
 - e) Holiday Schedule – The 4th of July falls on a Thursday in 2013; historically this time period (after tax bills are due and over this 4th holiday period) is very quiet in terms of citizens conducting town business. I am seeking consensus to keep the office closed on July 5th. All employees have agreed to take vacation time for July 5th.

F. Other Business

G. Non-public Session

H. Adjournment

