

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
November 25, 2013**

Present: Chairman MacIsaac, Selectmen Batchelder, Town Manager Caron, Sue Richard,
Adm. Assistant

Absent: Selectmen Rothermel

CALL TO ORDER

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by MacIsaac, public meeting minutes for October 28, 2013 and November 12, 2013 were tabled (2-0).

PUBLIC HEARING

None

APPOINTMENTS

The Board approved a Waiver of Municipal Liability for Class VI Road Building Permit for Hugh Landis on 236 Sanders Road. At the time the application for the allowed workshop building and resident permits are made, the condition of the road shall not be found to have deteriorated from that existing at the time of this Waiver.

The Planning Board supports the issuance of building permits by the Select Board for this property, both for the accessory building and for a replacement primary structure in the future.

REGULAR BUSINESS

1) Payroll and Vendor Manifests

On a motion by Rothermel seconded by Batchelder, the payroll and vendor manifests were approved (2-0).

Consent Agenda

2) Request for Abatements

a) #13-124 –Randall and Pamela Morse – 54 Harkness Road – Tax Collector Dawn Oswalt recommends abating \$224.72 for sewer abatement

b) #13-125 – Great Bridge Jaffrey Limited Partnership – Jaffrey Mill Apartments, 2 North Street – Property Tax Abatement in the amount of \$12,129.00

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c) #13-126 –Ruthanne Baily – Fitzwilliam Road – Map206/Lot0010/0002 - Property Tax Abatement - Tabled

d) #13-127 – Russell and Rose Pedersen – 353 Dublin Road – Map230/Lot1/111 – Property Abatement - Tabled

3) Requests

a) Park Theatre requests permission to use a portion of Town Common December 10, 2013 from 8:00 am to Noon

b) Conant International Travelers to hold a basket raffle at the Christmas fair on December 14th at Pratt Auditorium

c) Jaffrey-Rindge Middle School music program would like to host a raffle from November 20, 2013 through December 7, 2013 at the Christmas Fair at Pratt Auditorium.

4) Eleventh Cycle 2013 Water & Sewer Commitment Warrant

a) Eleventh Cycle 2013 Water Commitment Warrant - \$81,234.05

b) Eleventh Cycle 2013 Sewer Commitment Warrant - \$107,745.43

5) Jaffrey Meetinghouse Applications

a) #13-15 David & Elizabeth Torrey – August 23, 2014 – Wedding (Lillian)

b) #13-16 Raakel Aho – June 7, 2014 – Wedding

6) Holiday Schedule 2014

7) Board of Selectmen Schedule 2014

8) Notice of Intent to Cut Wood or Timber

a) #13-233-06-T Society for the Protection of NH Forests – Map234/Lot27

9) Property Tax Exemptions

a) Harley Harp, Veterans Tax Exemption in the amount of \$300 and Service Connected

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Total & Permanent Disability Exemption in the amount of \$1,800

On a motion by Batchelder, seconded by MacIsaac, the Consent Agenda was approved (2-0) with items 2c and 2d tabled.

Select Board's Business

- 1) Selectmen's Reports

MacIsaac

Attended EDC Meeting on November 20th. Did a walk in Children's Woods with Steve Roberge.

Batchelder

Batchelder reported that she attended the Budget Committee Meeting held on November 13th

- 2) Town Manager's Report

Tax Deeded Property – The Town successfully sold 635 Gilmore Pond Road this past week; the successful bidder is Dave Kemmis, who is an abutter.

Parke Theatre will be having a demolition ceremony on December 10th @ 9:30 AM on the Town Common to celebrate the removal of the old structure in preparation for construction of a new theatre.

All Budgets are due no later than December 2nd to the Town Manager and will present the 2014 recommended budget to the Board at the December 23rd Board Meeting.

3) *Resolution #2013-17 – Participation in the DRA and UNH Tech Transfer Mosaic parcel Mapping Project*

On a motion by Batchelder, seconded by MacIsaac, Resolution #2013-17 – Participation in the DRA and UNH Tech Transfer Mosaic parcel Mapping Project was approved (2-0).

- 4) The Board discussed the approval process for the TIF Plan. Caron stated that the Select Board is not required to present the TIF Plan at Town Meeting annually only if

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amendments to the plan are proposed.

Caron also made note that the Budget Committee or Town Meeting cannot amend the plan as presented by the Select Board.

Town Meeting may act to approve or reject the amendments in their entirety, but may not amend the terms and conditions of the proposed amendment, as those actions would violate the Select Board's statutory responsibilities to present and vote on amendments after public hearing.

OTHER BUSINESS

None

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to Non-Public per – (RSA 91:A (II) sections a and c) at 7:51 p.m. (2-0).

After discussing non-public items, on a motion by Batchelder, seconded by MacIsaac, they returned to public session at 7:53 p.m. (2-0).

ADJOURNMENT

On a motion by Batchelder seconded by MacIsaac, the meeting adjourned at 7:53 p.m. (2-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Donald MacIsaac
Chairman

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