

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
December 9, 2013

Present: Chairman MacIsaac, Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

CALL TO ORDER

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by MacIsaac, public meeting minutes for October 28, 2013 were approved; on a motion by Rothermel, seconded by Batchelder, public meeting minutes for November 12, 2013 were approved; on a motion by Batchelder, seconded by MacIsaac, approve public meeting minutes for November 25, 2013 with changes, approved (2-0).

PUBLIC HEARING

MacIsaac opened the Public Hearing at 7:00 PM

Chief Oswalt spoke on the Traffic Regulation Updates for Municipal Code. Chief Oswalt also gave the Board an update on Stratton Road which is heavily traveled.

On a motion by Batchelder, seconded by Rothermel, to adopt the Traffic Regulation Updates as presented approved (3-0).

APPOINTMENTS

Auditors Frank Biron and Jennifer Reddington from Melanson and Heath & Company, PC reviewed the Town of Jaffrey's 2012 Audit with the Board.

REGULAR BUSINESS

Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Request for Abatements
 - a) #13-128 –Town of Jaffrey – L/O North Street – Tax Collector Dawn Oswalt recommends abating \$91.00 for property abatement

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- 3) Appointment of Tax Collector
 - a) Appoint Dawn Oswalt as Tax Collector for 2014
- 4) Jaffrey Meetinghouse Applications
 - a) #13-17 Amos Fortune Forum – July 11, 18, 25 and August 1, 8, 15, 22nd 2014
- 5) Veteran’s Tax Credit/Exemption
 - a) James Weimann – 243 Great Road – Map221/Lot2 – \$300.00
- 6) Notice of Intent to Cut Wood or Timber
 - a) #13-233-07-T Rachel & Andrew Schwartz – Map236/Lot1.8, 1.9
- 7) Cemetery Deeds
 - a) Louise and Bernard Watson – Cemetery Deed in Cutter Ext. – Double Grave Lot Block F - Lots# 33 and 34 – \$700.00
 - b) Kyung Jin Kim – Cutter Ext. – Cremation Lot Block B Lots# 1 & 2 – \$700.00

On a motion by Batchelder, seconded by Rothermel, Consent Agenda was approved (3-0).

Select Board’s Business

- 1) Selectmen’s Reports

MacIsaac

Will be attending the Budget Committee Meeting on December 11th

Batchelder

Batchelder reported that she will be attending the Budget Committee Meeting also.

Rothermel

Nothing to report at this time.

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2) Town Manager's Report

Park Theatre will be having a demolition ceremony scheduled for December 10th at 9:00 AM at the Town Common to celebrate the removal of the old structure in preparation for construction of a new theatre.

The 2013 Town Budget is tracking nicely and as usual some line items will be over expended. A draft 2014 budget will be presented to the Select Board at your December 23rd meeting prior to presentation to the Budget Committee on January 2nd.

Phone systems – Arcomm will be giving us an evaluation of our phone system, particularly the Centrix System with Fairport, with an eye towards cost efficiencies and consolidations.

E-Mail Project – We are continuing to gather information for a transition of the Town's e-mail system away from Smarter Mail.

Goals and Objectives – nothing new to report

4) ***Resolution #2013-18 – 2014 Capital Budgeting***

Town Manager Caron gave an overall view of 2014 Capital Budgeting to the Board. Caron will present the proposed 2014 budget to the Budget Committee at their January 2nd Meeting.

5) ***Resolution #2013-19 – Revised General Code***

On a motion by Batchelder, seconded by Rothermel, to accept as presented, approved (3-0).

6) ***Resolution #2013-20 – Collective Bargaining Agreements with Police Department and Public Works Department***

On a motion by Batchelder, seconded by Rothermel, to approve proposed Collective Bargaining Agreements with Police Department and Public Works Department approved (3-0).

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to

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Non-Public per – (RSA 91:A (II) sections a and c) at 7:51 p.m. (3-0).

After discussing non-public items, on a motion by Batchelder, seconded by MacIsaac, they returned to public session at 7:53 p.m. (3-0).

On a motion by Batchelder, seconded by Rothermel, Elderly Exemption was approved (3-0).

ADJOURNMENT

On a motion by Batchelder seconded by MacIsaac, the meeting adjourned at 8:40 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Donald MacIsaac
Chairman

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