

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
May 13, 2013

Present: Chairman MacIsaac, Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

CALL TO ORDER

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by Rothermel, public meeting minutes for April 22, 2013 and Non-Public Minutes for April 22, 2013 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

Nick Panagiotes of Jaffrey Pizza Barn came before the Board to ask permission to hold a Liquor license. The Board voted to grant permission to serve alcohol at his restaurant contingent upon a license being issued by the State Liquor Commission.

On a motion by Batchelder, seconded by Rothermel to agree to write a letter stating that the Select Board does not have a problem with Jaffrey Pizza Barn and Mr. Panagiotes pursuing a liquor license, approved (3-0).

REGULAR BUSINESS

1) **Payroll and Vendor Manifests**

On a motion by Batchelder, seconded by Rothermel, the payroll and vendor manifests were approved (3-0).

2) **Selectmen's Reports**

MacIsaac

NHMA Webinar on Wednesday at Noon – Topic is Tax Liens

Site visit with the Planning Board to Red Gate Road with Rothermel regarding approval of building on a Class Six Road. This will be going to the Planning Board tomorrow night.

Batchelder

None

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Rothermel

Ride along in the Police Cruiser was an eye opener. Met with Marc Tieger and finalized a list of new members for the Historic District Commission and we now have a full board.

3) **Town Manager's Report**

Building Inspector – Six candidates were interviewed today for the position of Building Inspector/Code Enforcement Officer. We will be bringing back two candidates for a second interview.

Town Offices Design – Asked the Select Board to grant authorization to negotiate a contract with CMK Architects. During this initial study period, staff has identified nine potential options for locating/construction a Town Office; it is expected that the list of viable options shall be reduced to three in fairly short order. The architect recognizes the strong preference to hold the first public meeting prior to the end of June.

Bond Sale – A Resolution and Loan Agreement should be adopted by the Select Board to allow for the conversion of the Bond Anticipation Note to permanent financing.

Workers Compensation Refund – The State of New Hampshire is now requiring public pools to grant refunds or premium holidays instead of the past practice of crediting the Town's invoice. The Town has been notified by PRIMEX of a refund check in the amount of \$27,090 which will be delivered in July. The check will go to the General Fund.

Deputy Town Clerk – As of May 13th the Town has received twelve resumes for the position; resumes close on May 22nd.

4) **Requests for Abatements**

a) #13-95 – David Press – 262 Hadley Road – Map253/Lot25 – Property Abatement \$1,030.33

On a motion by Batchelder, seconded by Rothermel, #13-95 – David Press – 262 Hadley Road – Map253/Lot25 – Property Abatement \$1,030.33 was approved (3-0).

b) #13-96 – Forest Park Estates – Corey Road – Sewer Abatement – \$905.28

On a motion by Batchelder, seconded by Rothermel, #13-96 – Forest Park Estates – Corey Road – Sewer Abatement – \$905.28 was approved (3-0).

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c) #13-97 – Forest Park Estates – 123 Forest Park Estates – Sewer Abatement - \$89.57

On a motion by Batchelder, seconded by Rothermel, #13-97 – Forest Park Estates – 123 Forest Park Estates – Sewer Abatement - \$89.57 was approved (3-0).

d) #13-98 – Forest Park Estates – 32 Forest Park Estates – Sewer Abatement - \$192.66

On a motion by Batchelder, seconded by Rothermel, #13-98 – Forest Park Estates – 32 Forest Park Estates – Sewer Abatement - \$192.66 was approved (3-0).

e) #13-99 – Claire Bean – 99 Harkness Road – Water Abatement - \$2.00

On a motion by Batchelder, seconded by Rothermel, #13-99 – Claire Bean – 99 Harkness Road – Water Abatement - \$2.00 was approved (3-0).

f) #13-100 – Olfene Properties – 290 Turnpike Road – On/off Fee - \$80.00

On a motion by Batchelder, seconded by Rothermel, #13-100 – Olfene Properties – 290 Turnpike Road – On/off Fee - \$80.00 was denied (3-0).

5) Timber Tax Levy

a) Operation #10-233-05 – Map253/Lot25 – David Press - \$777.78

On a motion by Batchelder, seconded by Rothermel, Timber Tax Levy Operation #10-233-05 – Map253/Lot25 – David Press - \$777.78 was approved (3-0).

b) Operation #12-233-03 – Map212/Lot15 & 17 – Kenneth G. Geraghty - \$203.53

On a motion by Batchelder, seconded by Rothermel, Timber Tax Levy Operation #12-233-03 – Map212/Lot15 & 17 – Kenneth G. Geraghty - \$203.53 was approved (3-0).

6) Abatement Recommendations from Steve Allen, Certified Assessor Supervisor

On a motion by Batchelder, seconded by Rothermel, the following abatement recommendations from Steve Allen were approved (3-0).

1) #13-86 – Carolyn Howard – Map238/Lot302-6 – (\$7,627)

2) #13-86 – Carolyn Howard – Map239/Lot240 – (\$6,969)

3) #13-86 – Carolyn Howard – Map239/Lot141 – (\$22,739)

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- 4) #13-84 – Walter & Elaine Hautanen – Map239/Lot272 – (\$47,019)
- 5) #13-74 – Holly & John Cahill – Map239/Lot276 – (\$85,164)
- 6) #13-78 – Paul & Sophie Pallini – Map243/Lot86-2 – (\$0)
- 7) #13-88 – Mark Shemet – Map244/Lot133 – (\$43,623)
- 8) #13-87 – Margaret Rivard – Map245/Lot24 – (\$62,250)
- 9) #13-69 – Charles Wells – Map246/Lot38-1 – (\$7,434)
- 10) #13-80 – Thomas & Charlene Picucci – Map246/Lot14 – (\$59,299)
- 11) #13-80 – Thomas & Charlene Picucci – Map247/Lot24 – (\$0)
- 12) #13-85 – Kenneth Lorden, Sr. – Map246/Lot71-8 – (\$0)
- 13) #13-90 – Carol Riddle – Map247/Lot3- (\$84,952)
- 14) #13-73 – Helmi A. Beckmann – Map250/Lot20 – (\$79,357)
- 7) First Issue 2013 Property Tax
 - a) Stone Bridge Industrial District – Property Tax \$225,969.00

On a motion by Batchelder, seconded by Rothermel, First Issue 2013 Property Tax, Stone Bridge Industrial District – Property Tax \$225,969.00 was approved (3-0).
 - b) Public Utility Property – Property Tax \$94,768.00

On a motion by Batchelder, seconded by Rothermel, First Issue 2013 Property Tax, Public Utility Property – Property Tax \$94,768.00 was approved (3-0).
 - c) Downtown Development District – Property Tax \$328,928.00

On a motion by Batchelder, seconded by Rothermel, First Issue 2013 Property Tax, Downtown Development District – Property Tax \$328,928.00 was approved (3-0).
 - d) Town of Jaffrey – Property Tax \$5,782,103.00

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On a motion by Batchelder, seconded by Rothermel, First Issue 2013 Property Tax, Town of Jaffrey – Property Tax \$5,782,103.00 was approved (3-0).

8) General Assistance Guideline Amendment

On a motion by Batchelder, seconded by Rothermel, General Assistance Guideline Amendment was approved (3-0).

9) Ordinances – No Dogs on Town Fields

On a motion by Batchelder, seconded by Rothermel, New Ordinance - No Dogs on Town Fields was approved (3-0).

10) Awarded Town Offices Design Services

On a motion by Batchelder, seconded by Rothermel, the Select Board Awarded Town Office Design Services to CMK Architects (3-0).

11) Resolution and Loan Agreement for Conversion of the Bond Anticipation Note

On a motion by Batchelder, seconded by Rothermel, Resolution and Loan Agreement for Conversion of the Bond Anticipation Note was approved (3-0).

OTHER BUSINESS

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to Non-Public per – (RSA 91:A (II) sections a and c) at 7:37 p.m. (3-0).

After discussing non-public items, on a motion by MacIsaac, seconded by Batchelder, they returned to public session at 8:11 p.m. (3-0).

a) Elizabeth Sauer – 76 Howard Hill Road - Disabled Exemption

On a motion by Batchelder, seconded by Rothermel, Elizabeth Sauer – 76 Howard Hill Road - Disabled Exemption was approved (3-0).

b) George Streicher – 7 Winding Brook Road – Disabled Exemption

On a motion by Batchelder, seconded by Rothermel, George Streicher – 7 Winding Brook Road – Disabled Exemption was approved (3-0).

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ADJOURNMENT

On a motion by MacIsaac, seconded by Batchelder, the meeting adjourned at 8:12 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Chairman MacIsaac
Board of Selectmen

