

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
June 10, 2013

**Present:** Chairman MacIsaac, Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

**CALL TO ORDER**

**NON-PUBLIC 6:00 P.M.**

**PUBLIC MEETING 7:00 P.M.**

**MEETING MINUTES APPROVAL**

On a motion by Batchelder, seconded by Rothermel, public meeting minutes for May 28, 2013 and Non-Public Minutes for May 28, 2013 were approved (3-0).

**PUBLIC HEARING**

None

**APPOINTMENTS**

Chief Oswalt came before the Board to introduce Patrol Officer, Jeremy LeBlanc. Officer LeBlanc was sworn in on May 31, 2013 as Jaffrey Police Department Patrol Officer.

Sam Hackler, VP of the Thorndike Pond Conservation Association discussed the Association's project to expand the dam, per NHDES direction and to request the Town to pay its assessment as a property owner on Thorndike Pond (\$1,200).

On a motion by Batchelder, seconded by Rothermel, a payment of \$1,200 for assessment from the Town as a property owner on Thorndike for the Dam Project was approved (3-0).

**REGULAR BUSINESS**

1) **Payroll and Vendor Manifests**

On a motion by Batchelder, seconded by Rothermel, the payroll and vendor manifests were approved (3-0).

2) **Selectmen's Reports**

MacIsaac

None

Batchelder

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Kathy attended the Town Offices Design Meeting with Dave Caron and Department Heads last week. Good meeting with the group reviewing site alternatives. We had great participation with suggestions and discussions.

Rothermel

Attended Monadnock Conservancy Education Night which was an educational class for town officials. The class was very interesting.

Went to Harrisville for a tour of their Mills.

At the last Historic District Commission Meeting the committee had not decided on a Chairman.

3) **Town Manager's Report**

Building Inspector – Rob Deschenes has been hired as Code Enforcement/Building Inspector. Rob started full-time on June 1<sup>st</sup> and will be serving the community with regular hours shortly after he completes a few previous commitments. The Board will be asked to appoint Rob as Health Officer tonight.

Town Offices Design – Staff and Kathy met with the architect on Tuesday, June 4<sup>th</sup> to review the list of fourteen potential site options; three preferred options were identified, and we are making contact with property owners to gauge their interest in working with the Town. Once this step is complete, the architect will develop a comparative analysis of the remaining preferred options.

Deputy Town Clerk – The Town had received twenty resumes for the position; a Committee consisting of myself, Tom Rothermel, Marc Tieger, Dawn Oswalt and Maria Chamberlain interviewed six candidates on June 3<sup>rd</sup> and June 4<sup>th</sup> and met on Friday, June 7<sup>th</sup> to discuss and select a candidate.

Library Director – The Trustees are planning to interview four candidates on June 14<sup>th</sup> and again on June 21<sup>st</sup> with the two finalists.

Beach Replenishment – The Town was notified last Fall that a DES permit is required (\$1,800) to place sand on Squantum Road for the summer beach season. I am planning to apply for the permit this week; I understand that DES considers normal replenishment to occur once every six years; therefore we will be requesting DES concurrence to limit our permit requirements to that same timetable, even though sand is stockpiled off the road during the other seasons.

**TOWN OF JAFFREY**  
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**BOARD OF SELECTMEN**  
**Meeting Minutes**  
June 10, 2013

Went to the Budget Committee Meeting on Saturday, June 8<sup>th</sup>. The next Budget Meeting will be October 5<sup>th</sup>.

4) Requests for Abatement

a) #13-102 –Town of Jaffrey –Alderman Park; Peterborough Street – Map238/Lot307 – Water Abatement \$138.00

On a motion by Batchelder, seconded by Rothermel, #13-102 –Town of Jaffrey – Alderman Park; Peterborough Street – Map238/Lot307 – Water Abatement in the amount of \$138.00 was approved (3-0).

5) Land Use Change Tax

a) Steven Liebman – 349 Proctor Road – Map247/Lot54.2 - \$3,000.00

On as motion by Batchelder, seconded by Rothermel, Land Use Change Tax for Steven Liebman – 349 Proctor Road – Map247/Lot54.2 - \$3,000.00 was approved (3-0).

6) Notice of Intent to Excavate

a) #13-233-05 – Norman Mackechnie, Executor – Map253/Lot0020 – Lehtinen Road – 900 cubic yards – signed

7) Requests

a) TEAM Jaffrey – Jaffrey Summer Concerts on the Common – July 10, 17, 31 & August 7 and 15 – permission for the use of the bandstand or in case of inclement weather, Meetinghouse in Jaffrey Center with the fee waived. Permission to hold a 50/50 raffle at each of the Summer Concerts.

On a motion by Batchelder, seconded by Rothermel, TEAM Jaffrey’s requests for Jaffrey Summer Concerts on the Common and 50/50 raffle were approved (3-0).

b) Jaffrey Fire Fighters Company Inc. request permission to hold 4<sup>th</sup> Annual JFD Run for the Rescue on July 27<sup>th</sup> at 9:30 a.m.

On a motion by Batchelder, seconded by Rothermel, Jaffrey Fire Fighters Company Inc. request for permission to hold 4<sup>th</sup> Annual JFD Run for the Rescue on July 27<sup>th</sup> at 9:30 a.m. was approved (3-0).

**TOWN OF JAFFREY**  
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June 10, 2013

c) Jaffrey Woman's Club request permission to hold raffles throughout the club year which is May1, 2013 to April 30, 2014

The Board is requesting more information from the Jaffrey Woman's Club regarding their raffles. This request was tabled until the next Board of Selectmen Meeting to be held on June 24, 2013.

d) Timothy J. Goodwin request Map219/Lot1.1 - Dublin road and Old Keene Road – deemed exempt from property taxation

On a motion by Batchelder, seconded by Rothermel, request from Timothy J. Goodwin Map219/Lot1.1 - Dublin Road and Old Keene Road – deemed exempt from property taxation with exception of rental property so long as rented. Approved (3-0).

8) Moderator Appointments to Jaffrey Historic District Commission

a) Ron Reid – Term to expire 2015

b) Nancy Lloyd – Term to expire 2016

c) Teresa Sargent – Alternate Member – Term to expire 2016

d) Catherine Schiele – Term to expire 2014

On a motion by Batchelder, seconded by Rothermel, Moderator Tieger's Appointments to Jaffrey Historic District Commission was approved (3-0).

9) Veteran's Credit

a) Robert Schaumann – 43 Fitch Road – Veteran's Exemption - \$300.00

On a motion by Batchelder, seconded by Rothermel, Robert Schaumann – 43 Fitch Road – Veteran's Exemption in the amount of \$300.00 beginning 2013 was approved (3-0).

10) Appointment

a) Code Enforcement/Building Inspector, Robert Deschenes appointment as Health Officer

On a motion by Batchelder, seconded by Rothermel, Robert Deschenes appointment as Health Officer was approved (3-0).

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11) Jaffrey Apartments Assessment

On a motion by Batchelder, seconded by Rothermel, Jaffwood Apartments Assessment was approved (3-0).

**ADJOURNMENT**

On a motion by MacIsaac, seconded by Batchelder, the meeting adjourned at 8:10 p.m. (3-0).

Submitted:

Attest:

Sue Richard  
Administrative Assistant

Chairman MacIsaac  
Board of Selectmen

