

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
September 9, 2013

Present: Chairman MacIsaac, Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

CALL TO ORDER

MEETING MINUTES APPROVAL

On a motion by Batchelder, seconded by Rothermel, public meeting minutes for August 26, 2013 were approved (3-0).

PUBLIC HEARING

Doug Starr, Town Engineer came before the Board to talk about the Proposed Plan to implement a drawdown of Mountain Brook Reservoir Dam in order to replace the existing sluice gate and make repairs to the spillway. Starr explained that lake drawdowns are common in New Hampshire and conducted each fall to reduce winter ice damage to shoreline properties and to reduce spring flooding. Drawdowns also give property owners an opportunity to conduct any necessary repairs to their waterfront property. As an example, we have annually lowered the Contoocook Lake Dam (18 – 24”) since 2006 at the request of the Contoocook Lake Homeowners Association.

Resolution 2013-07 – Mountain Brook Reservoir Dam

On a motion by MacIsaac, seconded by Batchelder, the Board approved the drawdown of Mountain Brook Reservoir Dam (3-0).

APPOINTMENTS

Introduction of New Patrol Officer Christopher LaBrecque

REGULAR BUSINESS

1) **Payroll and Vendor Manifests**

On a motion by Batchelder seconded by Rothermel, the payroll and vendor manifests were approved (3-0).

Consent Agenda

2) Request for Abatements

a) #13-113 – DG Strategic II LLC – Dollar General Store – 95 Peterborough Street – Tax

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Collector Dawn Oswalt recommends we table until further information is acquired.

b) #13-114 – Town of Jaffrey Meetinghouse – 15 Laban Ainsworth Way – Tax Collector Dawn Oswalt recommends abating \$550.06 off of the sewer portion of the bill due to a broken pipe in the basement.

c) Tax Refund Abatement in the amount of \$1,956.00 to Dovenmuehle Mtg was approved (3-0).

3) Request

a) Shelter From The Storm request approval to run a Raffle to raise money for SFTS. The raffle will end on October 4, 2013

On a motion by Batchelder, seconded by Rothermel, the Consent Agenda was approved (3-0).

Select Board's Business

1) Selectmen's Reports

MacIsaac

Conservation Commission has not yet dominated someone for the Contoocook River Association.

Batchelder

Budget Committee Meetings will be starting in October. We have not received the schedule at this time.

Rothermel

Attended HDC Meeting on September 5th. They have not chosen a Chairman for the Commission.

2) Town Manager's Report

Caron update the Board on Goals an Objective.

- Develop specific timeline for Town Offices project with significant opportunities for public input

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- Maintain a current Capital Improvements Plan which identifies all planned capital improvements for the next six years
- Enhance opportunities to engage the community in town affairs
- Execute the budget plan, including staffing authorized positions, by ensuring that projects approved at Town Meeting are completed
- Enhance the Town's financial position by maximizing opportunities to refinance long-term debt
- Review efficiencies at the Transfer Station to ensure the Town is maximizing its revenue opportunities
- Clarify the roles of all organizations supporting economic development/downtown sustainability to eliminate any redundancies and maximize productivity and collaboration
- Increase awareness and opportunities to volunteer for town boards/commissions, projects and initiatives

3) ***Resolution 2013-06 – Use of Unassigned Fund Balance***

On a motion by Batchelder, seconded by Rothermel, Resolution 2013-06 – Use of Unassigned Fund Balance was approved (3-0).

OTHER BUSINESS

None

ADJOURNMENT

On a motion by Batchelder, seconded by Rothermel, the meeting adjourned at 8:25 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Selectman MacIsaac
Board of Selectmen

