

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
January 13, 2014**

Present: Chairman MacIsaac, Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

CALL TO ORDER

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by MacIsaac, public meeting minutes for December 23, 2013 were approved (3-0).

PUBLIC HEARING

None

APPOINTMENTS

None

REGULAR BUSINESS

Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Request for Abatements
 - a) #13-139 – Bradley Jackson Estate of the Town of Jaffrey – Windy Fields Drive – Tax Collector Dawn Oswalt recommends abating \$91.00
- 3) Appointment to Planning Board
 - a) Appoint Laurel McKenzie, Alternate Planning Board Member
- 4) Jaffrey Meetinghouse Application for Use
 - a) Annual First Church Fair – August 3rd - 7th

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5) Cemetery Deeds

- a) Richard R. Roberts – Phillips Heil Cemetery – Double Grave Lot #27
- b) John M. Peard, Jr. John M. Peard Sr. and John M. Peard Rev. Family Trust 2004 – Cutter Ext. Cemetery – Block A Lots# 28, 31, 34, 37, 40 and 43

On a motion by Batchelder, seconded by Rothermel, Consent Agenda was approved (3-0).

Select Board's Business

1) Selectmen's Reports

MacIsaac

None

Batchelder

Attended the Budget Committee Meeting on January 10, 2014

Rothermel

None

2) Town Manager's Report

The Budget Committee is in the process of reviewing the 2014 budget with meetings scheduled on Tuesdays and Thursdays throughout the month of January.

Building Maintenance Position for DPW is in the process of being filled.

Preliminary results of the 2013 budget confirm that the Town will be adding to its fund balance both with unanticipated revenues and unexpended appropriations. We hope to complete a pre-audit summary towards the end of next week.

A letter was sent to DMV to notify them that there was a change in the position of Jaffrey Town Clerk on October 4, 2013 when Maria Chamberlain resigned. Kelly Rollins has assumed responsibilities of Town Clerk.

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- 3) Goals and Objectives – In the process of building draft goals and objective list for 2014.

Resolution # 2014-01 – Welfare - Allowable Level of Assistance Payments

On a motion Batchelder, seconded by Rothermel, Resolution # 2014-01 – Welfare - Allowable Level of Assistance Payments was approved (3-0).

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to Non-Public per – (RSA 91:A II) sections a can dc) at 7:27 p.m. (3-0).

After discussing non-public items, on a motion by Batchelder, seconded by Rothermel, they returned to public session at 7:36 p.m. (3-0).

ADJOURNMENT

On a motion by Batchelder seconded by MacIsaac, the meeting adjourned at 7:37 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

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