

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
October 27, 2014

Present: Selectmen Batchelder, Selectmen Rothermel, Selectmen MacIsaac, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

A. CALL TO ORDER

B. PUBLIC HEARING

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for October 13, 2014 were approved.

D. Appointments

Frank Sterling & Susan Leach came before the Board to discuss Jaffrey Community Center. The committee received a Certificate of Registration as an independent organization called "The Community Center of Jaffrey". As of July 15, 2014 they were formally approved by the US Department of Treasury as a 501(c) (3) tax-exempt non-profit organization.

The committee's goal has been to secure a building for location of the programs they have been developing.

The Community Center of Jaffrey Committee at this time is requesting that a process begin for the transfer of the Union Street property to their group. They are asking that the Board put forth and support a warrant article at the 2015 Town Meeting conveying the property to the Community Center of Jaffrey organization for the specific purpose of developing a Community Center facility.

The Board talked about the outstanding debt on this property and that they need to have a conversation with the Bond Bank and Town Manager Caron will contact Susan Leach with the information.

The Board also asked the committee to submit a mission statement regarding the project.

TOWN OF JAFFREY
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Meeting Minutes
October 27, 2014

Randall Heglin, DPW Director reviewed 2014 Update on Water Regulations with the Board. Heglin went over the changes in the regulations.

- The town does not thaw frozen services, it is a huge liability.
- Additional requirements of developers to connect to system
- Record drawings in electronic format
- Private fire protection and the use of booster pumps (explanation)
- Protection of watershed Land
- Appeals to the Regulations
- Appendix A – Updated entirely with NHDES model Cross–connection regulations
- Schedule A – The Fee Schedule

Michael Lichter came before the Board on behalf of the Gilmore Pond Association to present a recommendation from the NH Department of Environmental Services concerning adoption of best practices for road salt application during the winter. The exact language of the request was “Epilimnetic conductivity in Gilmore Pond has significantly increased likely due to road salting practices and to encourage local road agents to obtain a Voluntary NH Salt Applicator license through the UNH Technology Transfer Center’s Green Snowpro Certification Program. This may reduce the excess salt loading to the pond.”

Heglin explained the Winter Operations Snow Removal and Ice Control Procedures to Mr. Lichter and the Select Board.

Heglin also stated that in November Doug Starr will be attending a conference on Green Snowpro Certification Program. Heglin will have Starr get back to the Select Board and Mr. Lichter after the conference.

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Second Issue 2014 Property Tax
 - a) Stone Bridge Industrial District – Property Tax \$244,955.00
 - b) Public Utility Property – Property Tax \$136,603.00
 - c) Downtown Development District – Property Tax \$362,869.00
 - d) Town of Jaffrey – Property Tax \$6,272,176.00

TOWN OF JAFFREY
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BOARD OF SELECTMEN
Meeting Minutes
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3) Tenth Cycle 2014 Water and Sewer Commitment Warrant

- a) Tenth Cycle 2014 Water Commitment - \$119,346.32
- b) Tenth Cycle 2014 Sewer Commitment - \$120,660.32

4) Appointment

- a) Matthew Amadon to the Conservation Commission

On a motion by Rothermel, seconded by MacIsaac, the Consent Agenda was approved (3-0).

F. Select Board's Business

Resolution #2014-18 – Workers Compensation Program

On a motion by MacIsaac, seconded by Rothermel, Resolution #2014-18 – Workers Compensation Program was approved (3-0).

Resolution #2014-19 – Property & Liability

On a motion by MacIsaac seconded by Rothermel, Resolution #2014-19 – Property & Liability was approved (3-0).

3) Selectmen's Report

Batchelder

None

Rothermel

None

MacIsaac

Wednesday, October 29th Meeting the Candidates Night @ the Civic Center

4) Town Manager's Report

Tax Rate – DRA has established the Town's 2014 tax rate at \$29.45, a 1.2% increase over 2013. Bills are in the mail and due December 1

TOWN OF JAFFREY
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BOARD OF SELECTMEN
Meeting Minutes
October 27, 2014

Hazard Mitigation Planning – EMD Director Clay Hollister and staff met again on October 20 with the next meeting scheduled for November 10; all meetings are open to the public.

Town Office Building – The Budget Committee will be reviewing the status of the project at the BudCom's November 12 meeting.

Cemetery Regulations – The Committee has recommended updates to the Cemetery Regulations which have been email to the Board. A public hearing will be held at the Board's November 10 meeting to receive comment and consider adoption of the changes.

DOL Inspection – We have submitted a status report on the violations listed by DOL; virtually all physical violations have been corrected. Doug Starr is coordinating this project and leading the Joint Loss Management Committee to update administrative procedures and regulations, which will complete our response to list.

Monadnock Lease – We have conveyed a list of concerns and collaborative opportunities to the Division of Parks as we continue to work on a long-term lease for town-owned land atop Mount Monadnock.

Thorndike Drainage – DPW and its consulting engineer have recommended the placement of 4' stone throughout the impacted trench area on Thorndike Pond Road to assist with silt abatement.

G. Other Business

Town Office Project Status Report was presented by Town Manager Caron.

The Town Offices Working Group has reviewed options regarding the replacement of the existing structure, along with taking a long-term vision of acility upgrades, and is seeking policy direction from the Select Board and Budget Committee in order to move forward on the preferred alternative.

The Budget Committee will be reviewing the status of the project at the next Budget Committee Meeting on Wednesday, November 12th @ 7:00PM.

On November 17th there will be a Public Hearing at the Town Offices @ 7:00PM to receive public input on the status of the site selection and project scope for the Town Offices Project.

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Meeting Minutes
October 27, 2014

ADJOURNMENT

On a motion by Rothermel seconded by MacIsaac, the meeting adjourned at 8:30 p.m.
(3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Kathleen Batchelder
Selectmen

TOWN OF JAFFREY
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BOARD OF SELECTMEN
Meeting Minutes
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