

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
July 14, 2014**

Present: Selectmen Batchelder, Selectmen Rothermel, Selectmen MacIsaac, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

CALL TO ORDER

NON-PUBLIC

None

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for June 9, 2014 were approved.

PUBLIC HEARING

Conservation Commission Grant - Public input on proposed Select Board action to accept unanticipated revenues pursuant to RSA 31:95-b in the amount of \$8,089 from NH Recreational Trails Program Grant for Maintenance and Restoration of Existing Trails and Construction of New Recreational Trails.

MacIsaac made a motion, seconded by Rothermel to accept unanticipated revenues in the amount of \$8,089 from NH Recreational Trails Program Grant for Maintenance and Restoration of Existing Trails and Construction of New Recreational Trails. (3-0).

APPOINTMENTS

None

REGULAR BUSINESS

Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Requests
 - a) Jaffrey Democrats request permission to have space for a booth at Jaffrey Riverfest for the purpose to share information about current political issues.

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- b) Shelter From The Storm requesting approval to run a raffle to raise money for SFTS on October 3, 2014.
 - c) Jaffrey Community Farmers' Market request permission to place our market sign on the Jaffrey Common from Friday @ 10: 00 am until 12:30 pm running from late June through mid-October each year.
 - d) Amend Team Jaffrey's Riverfest request to sponsor a concert on the bandstand that evening, and placement of four port-a-potties in a location to be determined by the Health Officer.
- 3) Abatements
- a) #14-41 John Given – 150 Main Street – Sewer Abatement \$130.13
 - b) #14-42 McDonalds Corporation – 85 Peterborough Street – Water Abatement \$29,485.46
 - c) #14-43 Land Only 81 Fitzgerald Drive – Land value absorbed \$8,486.00
 - d) #14-44 David & Rebecca Myott – 14 Bourgeois Street – Cycle 5/6 Water \$13,986 and Cycle 5/6 Sewer \$16,883.10
- 4) Timber Tax Levy
- a) #13-233-01 – Steven Liebman – PO Box 241 – \$80.02
- 5) Land use Change Tax
- a) Ernest Trombly – 395 Squantum Road – Map242/Lot57.4 \$3,500
 - b) Erica Debenedictis – 21 Winthrop Circle – Map248/Lot16 \$250.00
- 6) Authorization to submit payment requests/claims – New Hampshire Community Development Finance Authority
- 7) Notice of Intent to Cut Wood or Timber:
- a) #14-233-03 – Craig Chamberlain – Old Peterborough Road (Map 251, Lot 1)
 - b) #12-233-04 – Katherine Michele – Great Road and Ingalls Road (Map 222, Lots 11 & 14)

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- 8) Abatement #14-42 – McDonalds Corporation – Water Abatement \$29,485.46
- 9) Abatement #14-45 – Jaffrey Chamber of Commerce – Sewer \$86.68
- 9) First Church request for road signs that will help people who are looking for the church and events that occur in its buildings.
- 10) Application for Reimbursement to Towns and Cities in which Federal and State Forest land is situated 2014 – approval of PA-16

On a motion by MacIsaac, seconded by Rothermel, the Consent Agenda was approved (3-0).

F. Select Board's Business

Resolution #2014-12 – 2014 Changes to Welfare Guidelines

Motion by MacIsaac, seconded by Rothermel to accept 2014 Changes to Welfare Guidelines (3-0).

Resolution #2014-13 – Renewal of Lease with State of New Hampshire for Police Prosecutor, 8th Circuit District Division Jaffrey Court

Motion by MacIsaac, seconded by Rothermel to accept Renewal of Lease with State of New Hampshire for Police Prosecutor, 8th Circuit District Division Jaffrey Court (3-0).

Resolution #2014-14 – Extension one year lease NHDRED Mountain Monadnock Property

Motion by MacIsaac, seconded by Rothermel to accept Extension one year lease NHDRED Mountain Monadnock Property (3-0).

1) Selectmen's Reports

Rothermel

None

MacIsaac

None

Batchelder

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None

2) Town Manager's Report

Town Office Project – TD Bank's national and regional real estate divisions visited several NH locations on June 23, Including Jaffrey:

- 1) TD Bank inquired whether relocating some of town staff to vacant space in their building would be helpful. Advised TD that the Town's preference is to keep all personnel under one roof, predominantly for customer convenience and operating efficiencies.
- 2) TD Bank requested a plan from our architect which would show a new building's layout in the parking lot adjacent to the Drive thru; Chip should have that available soon.
- 3) Chip is also working on a combined police/town office facility.
- 4)

Monadnock Lease – The lease of Town-owned land to NHDRED expired last Fall; state law prohibits the Board from entering leases longer than one year in duration without Town Meeting authorization extending that period to five years. Town Meeting itself can approved leases of unlimited duration. A Resolution authorizing extension of the current lease for a period of one year is on the Board's July 14 agenda; negotiating a long term lease is planned for presentation to the 2015 Town Meeting warrant for voter approval.

Computers – Hardware is now being installed with a completion date of July 15. The Office 365 software is installed on the new machines, and existing machines will be converted to that new software/email package soon after.

Court Lease – The State of New Hampshire has extended an offer to continue housing the Prosecutor at the District Court Building. The terms include no increase in rent for Year 1, and 1.5% increases for Years 2 and 3. Utilities except for telecommunications are included in the base price (\$14.65/sq. foot). Prosecutor Rick Carpenter has reviewed the document and recommends approval.

Vehicle Fleet – As a follow-up to the workshop on alternate fuels for our vehicle fleet, the Coordinator of DES' Granite State Clean Cities Coalition will be visiting Jaffrey on July 23 to talk about petroleum savings strategies and grant money for diesels.

JRMA-JFD – I will soon begin to meet one on one with all stakeholders in an attempt to identify methods to enhance cooperation and resource sharing between the

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emergency response agencies.

ADJOURNMENT

On a motion by MacIsaac seconded by Rothermel, the meeting adjourned at 7:47 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Kathleen Batchelder
Selectmen

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