

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
July 28, 2014**

Present: Selectmen Batchelder, Selectmen Rothermel, Selectmen MacIsaac, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

A. CALL TO ORDER

B. PUBLIC HEARING

A Public Hearing will be held at the Jaffrey Town Offices on Monday, July 28, 2014, at 7:00 PM by the Jaffrey Board of Selectmen to receive public input to enter into an agreement with the State of New Hampshire for the FFY 2013 Pre-Disaster Mitigation Grant. The grant in the amount of \$6,000, is to assist the Town of Jaffrey with the update of the Town's Hazard Mitigation Plan.

Clay Hollister stated that the current plan needs to be updated by March 2016. Once this is completed the town will be able to apply for further government funding.

Hollister said that the committee plans to review the plan with Southwest Regional Planning.

On a motion by Rothermel, seconded by MacIsaac, the Select Board approved to enter into an agreement with the State of New Hampshire for the FFY 2013 Pre-Disaster Mitigation Grant in the amount of \$6,000, is to assist the Town of Jaffrey with the update of the Town's Hazard Mitigation Plan (3-0).

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for July 14, 2014 were approved.

D. Appointments

None

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Request

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- a) Contoocook Valley Transportation Company request to conduct a 50/50 Raffle fundraiser on Thursday, July 31, 2014 at the Grand View Estate
 - b) Acceptance of voluntary contribution of \$3,500 from Monadnock Bible Conference Center
- 3) Abatements
- a) #14-46 Linda Carlson – 67 Fitch Road – Current Use – \$750.00
 - b) #14-47 Fredrick & Nancy Stratton – 141 Main Street – Water Abatement \$12.52 and Sewer Abatement \$15.11
 - c) #14-48 Dao Zheng Chen or Su Zheng Chen – 27 School Street – Water Abatement \$14.84 and Sewer Abatement \$17.92
- 4) Appointments
- a) Appointment of Pamela Armstrong to Conservation Commission
 - b) Appointment of Francis McBride as Alternate to Conservation Commission
 - c) Appointment of Charles Turcotte to replace Antoine Roy as VFW rep. to Cemetery Committee
 - d) Re-appointment of Janet Wilkins to Budget Committee
 - e) Re-appointment of Robert Schaumann to Budget Committee
 - f) Re-appointment of Kevin Chamberlain to Budget Committee
- 5) Jaffrey Meetinghouse
- a) Bethany Wheeler – 129 Mason Road – Milford – Wedding – May 23, 2015
- 6) Seventh Cycle 2014 Water and Sewer Commitment Warrant
- a) Seventh Cycle 2014 Water Commitment - \$133,431.49
 - b) Seventh Cycle 2014 Sewer Commitment - \$141,683.35
- 7) Cemetery Deeds
- a) Eleanor D. McQueen – Cutter Ext Cemetery – Block A Lot 4 – \$350
 - b) Kim Roberts – Cutter Ext Cemetery – Block F – Lot 1 – \$350
- 8) Monadnock Half Marathon Proposal – August 10, 2014 @ 9:00 AM – Start and

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Finish will be Franklin Pierce University – course will enter Jaffrey

On a motion by Rothermel, seconded by MacIsaac, the Consent Agenda was approved (3-0).

F. Select Board's Business

1) Selectmen's Reports

MacIsaac

Upcoming First Church Fair

Rothermel

None

Batchelder

Riverfest was fabulous with a turnout between 600 to 800 people.

2) Town Manager's Report

Town Office Project – TD Bank's regional real estate division has received and is currently reviewing the proposed building's footprint adjacent to the Drive-Thru; that option would allow the building to front on Goodnow Street; diagram attached, which also lays out parking within the footprint of the current building.

Monadnock Lease – NHDRED is currently assembling a team to begin discussions with the Town on a long term lease, which the State would like to include the town-owned parcel located next to the main park entrance and includes a portion of the Parker Trail.

Computers – Hardware installation is nearing completion, with Office 365 software to follow on existing hardware.

Court Lease –Signed, to be presented to Governor and Council in the near future.

Vehicle Fleet – Tom and Dave met with Dolores Rebolledo the Coordinator of DES Granite State Clean Cities Coalition. We are discussing measures to enhance fuel conservation, but the introduction of propane fleets may be a bit in the future as obstacles such as efficient tank locations on vehicles need to be addressed.

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Historic Commission Grant – The Commission was notified by NH Division of Historical Resources of a grant in the amount of \$19,100 to develop measured CAD drawings for the Jaffrey Meetinghouse. A public hearing to formally accept is scheduled for the Board’s August 11th meeting.

Impact Fees – The Town’s annual review of the status of its Impact Fee accounts is underway; it is anticipated that Board action on refunds disbursements will be presented on August 11.

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to Non-Public per RSA 91-A:3, II© at 7:28 p.m. (3-0).

After discussing non-public items, on a motion by Batchelder, seconded by Rothermel, they returned to public session at 7:35 p.m. (3-0).

On a motion by MacIsaac, seconded by Rothermel, Elderly Exemption was approved (3-0).

ADJOURNMENT

On a motion by MacIsaac seconded by Rothermel, the meeting adjourned at 7:37 p.m. (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Kathleen Batchelder
Selectmen

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