

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
August 11, 2014**

Present: Selectmen Batchelder, Selectmen Rothermel, Selectmen MacIsaac, Town Manager Caron, Sue Richard, Adm. Assistant

Absent: None

A. CALL TO ORDER

B. PUBLIC HEARING

A Public Hearing will be held at the Jaffrey Town Offices on Monday, August 11, 2014, at 7:00 PM by the Jaffrey Board of Selectmen to receive public input to enter into an agreement with the State of New Hampshire for State Level Documentation of the Jaffrey Meetinghouse Grant. The grant in the amount of \$19,100, is to assist the Town of Jaffrey with the preparation of measured CAD drawings for the Jaffrey Meetinghouse.

On a motion by Rothermel, seconded by MacIsaac, the Select Board voted to continue the hearing to next Board of Selectmen's meeting on August 25, 2014 (3-0).

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for July 28, 2014 were approved.

D. Appointments

None

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Abatements
 - a) #14-49 Teresa Cloutier – 19 Charlonne Street –Water & Sewer Abatement
 - b) #14-50 Michael/Linda Dionne – 25 Lawrence Street – Sewer Abatement \$185.90
 - c) #14-51 Tyler's Ice Cream/Cheshire Oil– 31 Peterborough Street – Water Abatement \$67.50 and Sewer Abatement \$81.48

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- d) #14-52 Reynold or Charlotte Belletete – 11 North Street – Water Abatement – \$49.90 and Sewer Abatement \$60.24
 - e) #14-53 Marc Tieger – 25 Turnpike Road – Water Abatement \$17.41 and Sewer Abatement \$21.01
 - f) #14-54 Bert Ladu Jr. – 128 Thayer Road – Water Abatement \$40.31
 - g) #14-56 Cynthia Gilmore– 186 Gilson Road – Property Interest waived \$50.92
 - h) #14-55 Ronald Hagstrom – 72 North Street – Water Abatement \$16,895.80 & Sewer Abatement \$20,395.65
- 3) Assessed Stumpage Tax Summary for the 2013/2014 tax year. The total yield tax assessed is \$8,862.11
 - 4) Cemetery Deed
 - a) Frederick M. Stratton – Cremation lot in Cutter Ext. Cemetery, Block B, lot 68 in the amount of \$350

On a motion by Batchelder, seconded by MacIsaac, item 2a was tabled (3-0).

On a motion by Rothermel, seconded by MacIsaac, item 2g was denied (3-0).

On a motion by Rothermel, seconded by MacIsaac, the Consent Agenda was approved (3-0).

4) Solar Array Project

Randall Heglin stated that there is great potential for the project and this would be the first in New Hampshire. There wouldn't be any cost from the town.

On a motion by Rothermel, seconded by MacIsaac, to proceed with the process to apply for a grant (3-0).

F. Select Board's Business

Resolution #2014-15 – Annual Reconciliation of Impact Fees

On a motion by Rothermel, seconded by MacIsaac, Resolution #2014-15 – Annual Reconciliation of Impact Fees was approved (3-0).

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1) Selectmen's Report

Rothermel – Went to HDC Meeting on August 7th

MacIsaac – First Church Fair had a great turn out

Batchelder

None

2) Town Manager's Report

Monadnock Lease – Hope to begin discussions with NHDRED the week of 8/18.

Computers – Hardware installation is completed, with 365 software to follow.

Office Staffing – We have hired Lynn Howard of Jaffrey to the position of Fiscal/Utilities Assistant; Lynn has held a number of comptroller/other fiscal positions with area businesses and non-profits. Lynn has been training with Linda and is currently completing weekly payroll responsibilities; once Lynn is proficient with A/P, we will begin the transitioning of utility billing to that position.

Statistical Update – I'm starting to meet with various state officials and vendors regarding the required statistical update in 2015. By all accounts, the financial plan adopted in 2014 for the update and cyclical inspections should be sufficient.

Vehicle Acquisitions – DPW took delivery on the six wheel dump truck on 8/5; fire is preparing to issue an RFP for its command vehicle.

Emergency Services – I will be meeting one-on-one with stakeholders in an attempt to maximize efficiencies and enhancements between Jaffrey Fire and Jaffrey-Rindge Memorial Ambulance. To date, seven interviews have been scheduled beginning on August 18.

Energy Pricing – the consortium of area communities and school districts recently signed a power purchase agreement with Integrys in the amount of \$0.07260/kwh beginning I

NON-PUBLIC

On a motion by MacIsaac, seconded by Batchelder, the Board of Selectmen adjourned to

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Non-Public per RSA 91-A:3, II © at 7:33 p.m. (3-0).

After discussing non-public items, on a motion by Batchelder, seconded by Rothermel, they returned to public session at 7:45 p.m. (3-0).

ADJOURNMENT

On a motion by MacIsaac seconded by Rothermel, the meeting adjourned at 7:45 p.m. (3-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Kathleen Batchelder
Selectmen

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