

**TOWN OF JAFFREY  
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN  
Meeting Minutes  
August 25, 2014**

Present: Selectmen Batchelder, Selectmen Rothermel, Town Manager Caron, Sue Richard, Adm. Assistant

**Absent:** Selectmen MacIsaac

**A. CALL TO ORDER**

**B. PUBLIC HEARING**

**Municipal Code Revisions – Chapter 185 – Parking on Stratton Road** - A Public Hearing will be held at the Jaffrey Town Offices to receive public input on revisions to the Municipal Code, Chapter 185, Vehicles and Traffic to prohibit parking on the north side of Stratton Road from Main Street to Squantum Road, and prohibit parking between the hours of 7AM – 3PM Monday through Friday on the south side of Stratton Road from Main Street to Squantum Road.

On a motion by Rothermel, seconded by Batchelder, Select Board approved revisions to the Municipal Code, Chapter 185, Vehicles and Traffic to prohibit parking on the north side of Stratton Road from Main Street to Squantum Road, and prohibit parking between the hours of 7AM – 3PM Monday through Friday on the south side of Stratton Road from Main Street to Squantum Road (2-0).

**CLG Grant for Jaffrey Meetinghouse (Continuation from August 11<sup>th</sup> Board of Selectmen’s Meeting)** - A Public Hearing will be held to receive public input to enter into an agreement with the State of New Hampshire for State Level Documentation of the Jaffrey Meetinghouse Grant. The grant in the amount of \$19,100, is to assist the Town of Jaffrey with the preparation of measured CAD drawings for the Jaffrey Meetinghouse.

On a motion by Rothermel, seconded by Batchelder, the Select Board voted to authorize to execute all documents with the State of New Hampshire for State Level Documentation of the Jaffrey Meetinghouse Grant in the amount of \$19,100 to assist the Town of Jaffrey with the preparation of measured CAD drawings for the Jaffrey Meetinghouse (2-0).

**C. Approval of Meeting Minutes**

**MEETING MINUTES APPROVAL**

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for August 11, 2014 were approved.

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**D. Appointments**

Chief Oswalt came before the Select Board to give an update on the Police Department.

**E. Consent Agenda**

- 1) Payroll and Vendor Manifests
- 2) Abatements
  - a) #14-57 Judy Ouellette – 23 Squantum Road – Sewer Abatement \$71.02
  - b) #14-20 New England Telephone – Poles & Conduit – Abatement Revision - \$103,000 of value.
  - c) #14-58 Hillary and Alex Morrill, 24 Adams Street –
  - d) #14-59 McDonald’s, Peterborough Street – Water Abatement & Sewer Abatement
- 3) Water & Sewer Commitment Warrant Seventh Cycle 2014
  - a) Seventh Cycle 2014 Water Commitment \$ 97,512.54
  - b) Seventh Cycle 2014 Sewer Commitment \$ 112,194.93
- 4) Scarecrows on the Common (see attached)
- 5) Appointments
  - a) Charles Turcotte, VFW representative to the Cemetery Committee

On a motion by Rothermel, seconded by Batchelder, to pull 2)c Abatement #14-58, which was denied (2-0).

On a motion by Rothermel, seconded by Batchelder, the Consent Agenda was approved (2-0).

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**F. Select Board's Business**

1) Selectmen's Report

Batchelder

None

Rothermel

None

2) Town Manager's Report

Monadnock Lease – We met with representative of DRED and parks to outline areas of concern associated with renewal of the Monadnock Lease; we will be meeting again next month.

Computers – Hardware installation is completed; with Office 365 software to follow.

E-911 – The President of Forest Park Association has agreed that the numbering system within their community is in a significant need of revision. The President has initiated a discussion with the Fire Chief to begin the process.

Statistical Update – I'm continuing to meet with various state officials and vendors regarding the required statistical update in 2015. By all accounts, the financial plan adopted in 2014 for the update and cyclical inspections should be sufficient.

TD Bank – We have forwarded several concepts/site plans to TD Bank as we move closer to an agreement to designing a Town Office on the existing parking lot.

Town Office Air Testing – We are currently testing the air quality at the Town Office in response to employee concerns.

**ADJOURNMENT**

On a motion by Rothermel seconded by Batchelder, the meeting adjourned at 7:54 p.m. (2-0).

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Submitted:

Attest:

Sue Richard  
Administrative Assistant

Kathleen Batchelder  
Selectmen

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