

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
September 22, 2014

Present: Selectman Rothermel, Selectman MacIsaac, Town Manager Caron

Absent: Batchelder

A. CALL TO ORDER

B. PUBLIC HEARING

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by MacIsaac, seconded by Rothermel, public meeting minutes for September 8, 2014 were approved (2-0)

D. Appointments

Jo Anne Carr, Director of Planning & Economic Development presented the Grant application for the Transportation Alternates Program for downtown sidewalks and rail trail. Carr explained that there are three segments to the project: Peterborough Street, Stratton Road and Rail trail.

On a motion by MacIsaac, seconded by Rothermel, the Select Board voted to include a letter of support for the project with the grant application, with a commitment if grant is approved, to present a warrant article to Town Meeting in 2015 for an amount not to exceed \$50,000 as the local, non-TIF portion. (2-0).

Jo Anne also briefed the Board on the five way Round-a-Bout project as the project begins the engineering selection phase. The Board concurred to accept NHDOT's offer to participate in the selection of an engineer and appointed Jo Anne as the Town's representative, with Select Board member MacIsaac as alternate.

E. Consent Agenda

- 1) Payroll and Vendor Manifests

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- 2) Request
 - a) TEAM Jaffrey Promotions Committee wishes to return Scarecrows on the Common to its original date October 11, 2014

- 3) Abatements
 - a) #14-63 William or Kathleen Weibel – 8 School Street – Water Abatement \$50.14 and Sewer Abatement \$60.52

- 4) Ninth Cycle 2014 Water and Sewer Commitment Warrant
 - a) Ninth Cycle 2014 Water Commitment - \$92,519.00
 - b) Ninth Cycle 2014 Sewer Commitment - \$97,003.78

- 5) Cemetery Deed
 - a) Bernard J. Santoro and Shirley C. Santoro – Cutter Ext. Cemetery – Block A Lots 22 & 25 \$700.00

- 6) Notice of Intent to Cut Wood or Timber
 - a) #14-233-05-T Larry Liebman – Proctor Road – Map247/Lots 55 & 54.1
 - b)

On a motion by MacIsaac, seconded by Rothermel, the Consent Agenda was approved (2-0).

F. Select Board's Business

- 1) Selectmen's Report

Rothermel

None

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MacIsaac

None

2) Town Manager's Report

Library Personnel – The Trustees have hired an interim Librarian, Carol Roberts, who will also be completing an assessment of policies, procedures and relationships during her tenure.

TD Bank – TD Bank has confirmed that we are in conceptual agreement on the building site. We must maintain 25' travel lanes, strive for green space around the building, relocate their utility easement and ensure that the parking which will be relocated to the footprint of the current town office will be available for general parking, including TD Bank (as is the case with the present parking). We are forwarding a final schematic and will then work with legal to draw the necessary documents. We will proceed with the Committee on vetting the alternate TO/PD plan, and begin finalizing space needs immediately. I met with the appraiser last Thursday; he will be tasked with completing his work to provide necessary information should the agreement not materialize.

Statistical Update – I have received a conceptual proposal for a six year cycle to include two revaluations in 2015 and 2020, which is under review.

Budget Committee – The BudCom met on September 10 with no issues or concerns arising from the current status of the 2014 budget.

DPW Roof – Due to the engineering review schedule, it is now too late to incorporate structural strengthening of the roof and replacement of the roof itself without incurring significant costs to provide temporary heat; accordingly, the project will begin in Spring. We will proceed with the replacement of the Rec Department roof this Fall.

G. Other Business

- 1) The Board reviewed a correspondence from a residence concerning traffic on Nutting Road and activities at the Cheshire Pond Conservation Area. The Board deferred any action pending input from staff and the ConsCom.
- 2) The Board reviewed proposed positions on legislative policy matters as developed by NHMA's Legislative Policy Committees in advance of the policy meeting scheduled for September 26.

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- 3) The Board acknowledged receipt of a correspondence from Bob Van Dyke regarding the assessment of water connection fees on a property located on Dublin Road and concurred to defer action pending input from staff.

ADJOURNMENT

On a motion by Rothermel seconded by MacIsaac, the meeting adjourned at 7:53 p.m. (2-0).

Submitted:

Attest:

Sue Richard
Administrative Assistant

Thomas Rothermel
Selectman