

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
December 28, 2015

Present: Selectman MacIsaac, Selectman Moore, Selectman Rothermel, Town Manager Caron, Administrative Assistant Zola

**A. Call to Order** 7:03pm

**B. Public Hearing**

**MEETING MINUTES APPROVAL**

**C. Approval of Meeting Minutes**

On a motion by Rothermel, seconded by Moore, public meeting minutes for 12/14/15 were approved (3-0).

**D. Appointments - None**

**E. Consent Agenda**

- 1) Payroll and Vendor Manifests
- 2) Veteran's Tax Credit
  - a) Peter Hipson – 13 S. Shore Dr. - \$ 1,800
- 3) Abatement Requests
  - a) 15-93 Carol & Dennis Thompson – 102 Sherwood Lane - \$ 730.84 - Taxes
  - b) 15-97 Catherine Coll – 63 North St. - \$ 853.75 - Taxes
  - c) 15-118 William or Leslie Welch – 41 First Tavern Road - \$ 37.54 - Water
- 4) Yield Tax Levy
  - a) Matthew Shea - Map 254, Lot 18.9 & 18.10 - \$ 163.73
- 5) Re-appointment of Alternate Trustee – William Raymond
- 6) 12<sup>th</sup> Cycle 2015 Water & Sewer Commitment
  - a) Water \$ 105,943.40
  - b) Sewer \$ 121,104.33
- 7) Jaffrey Meetinghouse Request
  - a) #15-13 First Church of Jaffrey Annual Fair July 31<sup>st</sup> to August 4<sup>th</sup>

On a motion by Rothermel, seconded by Moore, Consent Agenda was approved (3-0).

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
December 28, 2015

**F. Select Board's Business**

**Selectmen's Reports**

Rothermel: Recycling Committee's first meeting is tentatively scheduled for 1/6/16.

MacIsaac: Revised Selectmen's report for 2015 Town Report is completed, Rothermel and Moore approved.

Moore: On December 18<sup>th</sup> went for a site walk on land owned by the School District on Route 202 located at the Jaffrey/Rindge town line.

**Town Manager's Report**

2016 Budget – Caron provided an overview of the proposed 2016 Town Budget which included an overall reduction from the 2015 net operating budget of approximately 2.5%; to achieve the Budget Committee's 5.0% goal, the Town will have to eliminate one position in each of the Police and Public Works Departments. The budget included many adjustments and cost efficiencies, as well as continuation of the Town's Capital Plan and proposes two bond issues to address infrastructure issues with the Water and Sewer Departments.

Caron also presented updated cost estimates for the Town Office project, based upon the architect receiving estimates from several general contractors.

IT Services – Caron announced that as of December 30, 2015, the Town's IT network will be serviced by Spaulding Hill Networks, at an annual cost savings of approximately \$30,000. SHN provides similar services to many New Hampshire communities.

**G. Other Business**

- a) Resolution # 15-24 Establishment of a Solid Waste & Recycling Committee  
On a motion by Rothermel, seconded by Moore, Res. #15-22 was approved (3-0).
- b) BOS Meeting start time was changed to 6:00pm for 2016.

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
December 28, 2015

**ADJOURNMENT**

Meeting adjourned at 8:18pm on a motion by Rothermel, seconded by Moore (3-0).

Submitted:

Judith A. Zola  
Administrative Assistant

Attest:

Donald MacIsaac  
Chairman