

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
April 27, 2015

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

A. CALL TO ORDER

NON-Public

None

PUBLIC HEARING

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by Moore, public meeting minutes for April 13, 2015 were approved (3-0).

D. Appointments

None

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Notice of Intent to Excavate
 - a) #15-233-03-E Joseph Powers – Old Sharon Road – Map255/Lot7
- 3) Excavated Earth Tax Warrant 2014/2015
 - a) #14-233-03 Joseph Powers – Map255/Lot7 - \$374.72
- 4) 2015 Fourth Cycle Water & Sewer Commitment Warrant
 - a) Fourth Cycle Water Commitment Warrant \$106,390.05
 - b) Fourth Cycle Sewer Commitment Warrant \$120,567.27
- 5) Veterans' Tax Credit – Vernon Charlonne – 351 North Street – \$400
- 6) Elderly Tax Exemption – Vernon Charlonne – 351 North Street

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7) Abatements

- a) #15-54 Meghan & Jonathon Hendren – 11 Forcier Way – Water \$53.81
- b) #15-58 Patricia Woodliff – 16 Forcier Way – Water \$28.60
- c) #15-60 Laura Hackett – 18 Lake Road – Water \$1,856.28
- d) #15-61 Paul Gosselin – 5 Lake Drive – Water \$24.37
- e) #15-62 Robert Gual – 23 Lake Drive – Water \$18.05
- f) #15-63 Richard Harrington – 14 Lake Drive – Water \$15.02
- g) #15-64 Bruce Pelletier – 9 Forcier Way – Water \$24.36
- h) #15-65 Lucille Lambert – 17 Forcier Way – Water \$28.83
- i) #15-66 Donald Cramb – 18 Forcier Way – Water \$85.01
- j) #15-67 Katrinia Yurenda – 7 Darcie Drive – Water \$23.72
- k) #15-68 Robert Van Dyke – 65 Dublin Road – Water \$81.19

Property Abatements reviewed by Assessors with Recommendations

	<u>Abatement Amount</u>
#15-01 Chan Touch – 58 Howard Hill Road – Map240/Lot5-1	\$570
#15-09 Shaun & Timothy Furlong – 8 Main St. #11 – Map238/Lot257-15	\$451
#15-13 Mark & Lori Coll – 390 Nutting Rd. – Map245/Lot144	\$1,764
#15-14 Andrew & Lindsey Bashelor – 758 Gilmore Pond Rd – Map228/Lot40	\$809
#15-15 Marjorie Mickle – 178 Bryant Road – Map236/Lot24	\$2,222
#15-16 Martin & Joann Greenberg – 8 Main St. – Map238/Lot257-12	\$528
#15-17 Delbert & Linda Radford – 13 Parker Road – Map248/Lot19-2	\$232
#15-18 Pamela White Revocable Trust – 29 Emery Rd. – Map248/Lot5	\$622
#15-21 GFA Federal Credit Union – 95 Nutting Rd. – Map245/Lot24	\$494
#15-22 Ruth Brown – Fitzwilliam Road – Map206/Lot10-2	\$634
#15-23 Edward Harrington – 334 Gilmore Pond Rd. – Map226/Lot13.2	\$1,348
#15-24 Edward & Anna Ritchie – 19 Sherwood Lane – Map249/Lot6	\$1,704
#15-26 ERKAT LLC – Sawmill Drive – Map257/Lot12-3	\$100

8) Jaffrey Meetinghouse Request

- a) Reading of the Declaration of Independence on Saturday, July 4th at Noon at the Meetinghouse, Fee Waived. Request to automatically schedule and approve from this point onward as it's essentially a Town observance.

9) Appointments

- a) Laurel McKenzie, Planning Board Member – term to expire 2017
- b) Mathew Devlin, Alternate Planning Board Member – term to expire 2018

Motion by MacIsaac to pass over #6 for Non-Public, seconded by Rothermel (3-0).

Motion to pass over #8 for discussion and to approve the Consent Agenda, seconded by Moore (3-0).

Motion by Rothermel to approve #8 Jaffrey Meetinghouse Request, seconded by Moore (3-0).

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F. Select Board's Business

Selectmen's Reports

Rothermel

Went to Con Com Meeting last Wednesday and suggested signs be put up regarding No Motorized Vehicles on Cheshire Pond Conservation Area.

Talked about Transfer Station and the compactor.

Moore

Asked the Select Board if they would like to take a tour at the Antrim Police Department next week and the board agreed.

Went to a meeting in Durham – New Hampshire Municipal Association

MacIsaac

Ainsworth Dam Report came in and went to Tom Rothermel.

Would like to invite Andy Sanborn to a Select Board Meeting.

Suggested that Cush schedule meeting with the Town Office Project Committee.

Town Manager's Report

Recreation Director – The Town has received 31 resumes for the position; seven Tier I and II candidates will be interviewed on Wednesday April 29 and Thursday, April 30.

Town Office Project – Information from Chip Krause should be forthcoming very shortly, after which a cost analysis based upon various scenarios will be prepared in order for the Select Board to provide guidance on the project.

Hazard Mitigation Plan – The process to update the Town's Plan is nearing completion, and the Town's staff and volunteer efforts on this project is more than sufficient to meet the required local soft match. Clay Hollister is now planning to update the Town's Emergency Operations Plan under the same process, although not as extensive. Clay is seeking a Select Board representative to sit on the Committee.

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Assessing – MRI staff has begun working throughout the community attending to abatement requests and preparing for the statistical update. We will begin work shortly on a public information strategy to ensure that residents understand the process and the Town’s statutory responsibilities.

Town Common - Staff is working on signage to alert residents of the responsibility to pick up after your pet; Chief Oswalt working on enforcement language and strategies and Rec staff will patrol and clean the area. Chief Oswalt is reporting a significant improvement to the area given the publicity and news stories surrounding this issue.

G. Other Business

1) Goals and Objectives

After much discussion the Select Board adopted 2015 Goals and Objectives (3-0).

2) Resolution 2015-05 – Employee Performance Review Policy

Select Board reviewed the policy Rothermel made a motion to approve Employee Performance Review Policy, seconded by MacIsaac (3-0).

Non-public Session

On a motion by Moore, seconded by Rothermel, the Board of Selectmen adjourned to Non-Public 7:56pm.

After discussing non-public items, on a motion by Moore, seconded by Rothermel, they returned to Public session at 7:58pm (3-0).

Motion made by Rothermel, seconded by Moore to deny Vernon Charlonne’s Elderly Exemption (3-0)

ADJOURNMENT

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 8:00pm (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

