

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
May 11, 2015

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

A. CALL TO ORDER

NON-Public

None

PUBLIC HEARING

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by Moore, public meeting minutes for April 27, 2015 were approved (3-0).

D. Appointments

Police Chief Oswald came before the Select Board to provide an update on the Police Department. Oswald stated that the Police Department is in good shape with a full staff. New Police Cruiser here this month. Applying for highway safety grant. New signs will be put up at the common regarding dogs. Review of the ordinance will be on the next BOS Agenda. Drugs are an issue; Chief Oswald will notify the BOS when/if incremental resources/actions are required.

The server at the Police Department is facing imminent failure and will need to be replaced. In order to pay for this unanticipated expense, it is proposed to use funds from the Federal Equitable Sharing and the Turner Fund.

Fire Chief Chamberlain came before the Select Board to provide an update on the Fire Department. Chief Chamberlain said that the calls of service are up. There was a fire on Mt. Monadnock. They had a helicopter do bucket drops on the fire. Chief Chamberlain would like to thank Clay and Caroline Hollister for their help in letting the department set up a station at their home for the operation of the fire.

Chief Chamberlain stated that they have 22 active staff members. They are also four in training until the end of September.

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Chief Chamberlain is working on a Capital Investment Plan for the Fire Department.

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Abatements
 - a) #15-67 April Giguere – 65 Loop Road Rindge – Water \$318.18
 - b) #15-68 Dennis H. Boudrieau – 90 Nutting Road – Sewer \$119.70
- 3) Requests
 - a) Jaffrey Historical Society – May 14, 2015 Annual Mtg. and Program at Jaffrey Meetinghouse
 - b) Susan Campbell request that after the annual Reading of the Declaration of Independence on July 4, the Jaffrey Center Village Improvement Society customarily holds an Ice Cream Social on the lawn of Melville Academy Museum. Last year, however, we served ice cream out of one of the Horsesheds due to threatening weather. This location turned out to be better suited to the numbers of people gathered. We seek permission from the Town to have the Ice Cream Social again on the lawns in front of the Horsesheds.

We would like to attach this request to Rob Stephenson's for automatically scheduled approval annually, as per his email dated April 11, 2015.
- 4) Appointments by Moderator Marc Tieger
 - a) John Belletete, Budget Committee Member
 - b) Susan Greenough, Budget Committee Member
- 5) Cemetery Deed
 - a) Cutter Cemetery Ext. – Lot 1 Block A – Ernest J. Baudler – Single Grave Lot \$350
- 6) Tax Commitment Billing Cycle First Issue
 - a) Public Utility Property - \$133,708
 - b) Downtown Development District - \$359,050
 - c) Stone Bridge Industrial District - \$243,680
 - d) Town of Jaffrey - \$6,204,928

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On a motion by Rothermel, seconded by Moore, Consent Agenda was approved (3-0).

F. Select Board's Business

Selectmen's Reports

Rothermel

Attended HDC Meeting last Thursday.

Moore

Was on the Recreation Director Committee – great candidates

MacIsaac

None

Town Manager's Report

Recreation Director – The Town is in the process of finalization negotiations with the preferred candidate.

Town Office Project – A report has been developed incorporating information from Chip Krause including a cost analysis based upon various scenarios. Staff met on May 5 to review and provide input to the Board; both the report and staff input has been forwarded to the Board for discussion at the May 11 meeting.

Performance Plan – As the initial implementation step, current job descriptions have been converted electronically and will be shared with Department Heads for review and revisions, after which the goals and objectives setting phase will begin.

G. Other Business

1) Town Office Project

The Town Office Committee met on May 5th to review information on the potential redevelopment of St. Patrick's School and to provide input to the Select Board as project direction is determined.

Selectmen Moore suggested to the Select Board that we need to add a two or three residents to the committee in an effort to get community input.

After much discussion a motion by Rothermel, seconded by Moore, to schedule a Public Hearing on June 8th to obtain public input on the school in hopes that the public will become

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more informed on the project. Approved (3-0).

2) Resolution 2015-06 Federal Equitable/Turner Funds Use for Police Department

On a motion by Rothermel, seconded by Moore, Resolution 2015-06 Federal Equitable/Turner Funds Use for Police Department was approved (3-0).

3) Resolution 2015-07 LEOP Update Project Application – Funding available in the EMPG Program in the amount of \$2,500

On a motion by Rothermel, seconded by Moore, Resolution 2015-07 LEOP Update Project Application – Funding available in the EMPG Program in the amount of \$2,500 “The Town of Jaffrey Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$2,500 for the development of a Emergency Operation Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$5,000 in which the Town will be responsible for a 50% match (\$2,500).” Approved (3-0).

ADJOURNMENT

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 8:41pm (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

