

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
May 18, 2015

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

A. CALL TO ORDER

NON-Public

None

PUBLIC HEARING

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by Moore, public meeting minutes for May 11, 2015 were approved (3-0).

D. Appointments

Senator Sanborn came before the Select Board to give an update on State Issues. The Select Board went into the community with Senator Sanborn touring roads, one of which was Dublin Road.

Select Board thanked Senator Sanborn for information on Affordable Care Act, SAG money, future increase in electric rates and the Drug Addiction increase in our State just to touch on a few points.

Walt Pryor, Recreation Director gave the Select Board and update on the recreation department. Community Field received money from the TIF District and was able to install a bike rack, guards on the fence and safety screens.

Beaches will be opening on June 20th. All lifeguard positions are filled. All summer programs are to start up when school ends.

Talked about the condition of the netting at Humiston Field. Caron will Primex come to review the condition of the netting and report back to us regarding repair or replacement.

Linda Langille, Finance Director came before the Select Board to give an update on the Finance Department. The department has been busy. The auditors are finishing up on

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their final report. Auditors did make a few suggestions which the Finance Department has made the changes. Need better internal control. Looking for cross training to help in the office. New Hampshire Retirement came and conducted and audit this year. Everything went smoothly.

MRI Assessors Paul McKenney and Scott Marsh from Municipal Resources Inc. gave an Valuation Update. They discussed the benefits of the revaluation, the valuation process, Mass Appraisals. Fee Appraisal, Status report on the project. They discussed the informal meeting process.

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Property Abatements Reviewed by Assessors with Recommendations
 - a) #15-19 Eric & Rebecca Hansen – 51 Charlonne Street – Map238/Lot71 – Property Abatement - Recommendation that the request be denied
 - b) #15-20 Larry Thibeault – 39 Webster Street – Map245/Lot7-2 – Property Abatement recommended amount of \$9,390.57 plus applicable interest
 - c) #15-59 Todd & Lisa Muilenberg – 97 Thorndike Pond Road – Map229 – Property Abatement – Recommendation that the request be denied.
- 3) Requests
 - a) **TEAM Jaffrey**
“Riverfest: A Community Event” on Saturday, July 25, 2015. Events planned include Musical Chairs on Main Street, craft fair, live music, children’s art and games, library book sale, as well as entertainment, food and family-friendly fun. Many other community organizations will be setting up and inviting event goers to learn about their mission, drawing thousands to downtown Jaffrey! This event serves to connect Jaffrey residents, local businesses, and visitors while strengthening and celebrating our community’s businesses and organizations.

We ask the Board to consider the following:

- 1) Permission to use the bandstand and town common the day of the event
- 2) Permission to erect a temporary sign on the common and the Riverwalk fence to advertise the event (with fee waived)

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- 3) That a vendors license be granted to TEAM Jaffrey for the day with fee waived
 - 4) Permission to block the entrance to the town parking lot (at Main Street) the day of the event. (pending TD Bank approval)
 - 5) Permission to set up a craft fair on the library lawn the day of the event. (We already have library approval approval)
 - 6) Permission for a “Bike and Buggies Parade” at 10am from St. Pat’s School parking lot to the Blake Street parking lot (pending partnership, escort, and “safety detail” with Jaffrey Police Department and Jaffrey Fire Department.
 - 7) Permission to close Memorial Drive (directly in front of the Police Station) from 7 am Saturday until 9 pm Saturday to facilitate the event. (With Chief Oswalt’s approval and notifications to tenants and businesses in Abbott Building)
 - 8) Permission to close Main Street between Rt 202 and School Street from 8 am to 4 pm (pending DOT approval) **note, DOT requires local approval prior to submitting their application- we will need a record of approval to submit. Thanks!*
 - b) **Jaffrey Parks and Recreation**
 - a) Road closing at Lake Contoocook Beach take place effective Monday, June 15th and remain closed through the summer.
 - c) Memorial Day Parade Schedule for Jaffrey from Marc Tieger.
- 4) Appointment by Library Trustees
- a) Patricia MacIsaac – Alternate Library Board Member
 - b) Travis Shattuck – Alternate Library Board Member
- 5) Yield Tax Levy – #14-233-09 Ann Royce – 296 Mountain Rd. Map220/L22 - \$458.71

On a motion by Rothermel, seconded by Moore, to move 6) Elderly/Disabled Exemption annual recertification letters mailed. How to proceed with the residents that have not responded to Other Business for further discussion. (3-0).

On a motion by Rothermel, seconded by Moore, Property Abatements 2a and 2c were denied (3-0).

On a motion by Rothermel, seconded by Moore, the Consent Agenda was approved as modified (3-0).

F. Select Board’s Business

Selectmen’s Reports

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Rothermel

None

Moore

None

MacIsaac

Expectations from Town Office Committee for June 8th Meeting:

1. Recommendation on St. Pat's
2. If not St. Pat's what is the recommended alternative going forward
3. BOS to decide direction forward in early July

Town Manager's Report

Caron reviewed 2015 Goals and Objectives with the Select Board.

Preparing for the June 8th Public Informational Meeting to receive feedback on the Town Office Project.

G. Other Business

Elderly/Disabled Exemption annual recertification letters mailed. How to proceed with the residents that have not responded.

Select Board decided that the town will discontinue the exemption for taxpayers who are being non-responsive.

1) Resolution 2015-08 Modification to Chapter 125 of the Municipal Code

On a motion by Rothermel, seconded by Moore, Resolution 2015-08 Modification to Chapter 125 of the Municipal Code will be presented to the public at the next Select Board Meeting, June 8th as a Public Hearing (3-0).

ADJOURNMENT

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 10:08pm (3-0).

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Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

