

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
June 8, 2015

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

**A. CALL TO ORDER**

**NON-Public**

None

**PUBLIC HEARING**

Modification to Chapter 125 of the Municipal Code – Dogs and Other Animals.

Chairman MacIsaac read the notice of the Public Hearing. The proposed modified ordinance was due to the recent episode of dog waste on the town common. It was suggested that the town fine the pet owner for the offenses. In the modified ordinance the owner would pay \$25 for the first offense and a \$50 fine for the second.

Three other fines would be for nuisance, menace and vicious. Town Manager Caron is recommending the revisions to be adopted by the Select Board which will be enforced so that owners will comply with the proposed ordinance.

**Public Informational Meeting** - To present information and receive feedback from Citizens on the status of the Town Office Project, including a review of renovating St. Patrick's School for municipal use.

The Building Committee recommended that the Town not pursue redevelopment of St. Pat's School for the following reasons:

- Cost, both in terms of actual expense and consumption of the debt limit which may be needed in the future for other pressing municipal issues;
- Potential redevelopment by the Diocese into a property-tax producing use;
- Outside of the TIF District; which has a significant long-term impact on the amount of property taxes necessary for this project.

Committee members were asked to provide thoughts on the Town Office project and submitted the following:

- Committee is cognizant of costs;
- The concept of returning Town Office to a Main Street location resonated with many Committee members;
- Interest in re-purposing the former Elite Laundry site for some municipal use (police station);
- No thoughts submitted on stand-alone Town Office on Goodnow Street

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After much discussion and consideration with the information presented, it was decided by the citizens in attendance that the idea of having the town office at St. Patrick School was taken off the table. The project would be costly and the building space would be too big for just the town office and the town would need to get other businesses in to help fill the space.

Selectmen Moore stated that if we pursued St. Patrick's School that the town would likely have to become a landlord for the building.

Marc Tieger believes after reading the report presented by Town Manager Caron, that it is clear to him that the purchase of St. Patrick's School is not feasible.

Bernie Hampsey does not believe that we should move forward with a Special Town Meeting and stated that he did not think that there is a true emergency for this meeting.

The Building Committee will set up another meeting to discuss if there are any other options for the town office.

The Select Board hopes by July to have a decision to which town office plan they will be moving forward with. MacIsaac stated that an application would have to be filed for the Special Town Meeting.

**C. Approval of Meeting Minutes**

**MEETING MINUTES APPROVAL**

On a motion by Rothermel, seconded by Moore, public meeting minutes for May 18, 2015 were approved (3-0).

**D. Appointments**

Randall Heglin, Director of Department of Public Works came before the Select Board and gave an overview of the Highway Department, Parks & Commons & Cemeteries, Water and Sewer Departments and Transfer Station.

Jo Ann Carr, Director of Planning & Economic Development shared with the Select Board Economic Development Council Goals, Planning Board Goals and Town Projects and Grant Management Goals.

**E. Consent Agenda**

- 1) Payroll and Vendor Manifests

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2) Abatements

- a) #15-25 Gordon Cooper – 21 Lorna’s Lane – Map211/Lot24 – Property Abatement - Reviewed by Assessor with Recommendation of abatement in the amount of \$859.76
- b) #15-69 Town of Jaffrey DPW – 23 Knight Street – Frozen pipes – Water \$318.60 and Sewer \$380.99
- c) #15-70 ALB real Estate Holdings LLC – 50 Thayer Road – Water \$40.00
- d) #15-71 Katherine Newton – 76 North Street – Sewer \$88.92
- e) #15-72 Steven Nelson – 105 Michigan Road – Water \$11.73
- f) #15-73 Anita Bishop Sanville – 24 Forest Park Estate – Property \$1,287.02
- g) #15-74 Jaffrey Parks & Recreation – 31 Howard Hill Road – Water \$340.37 & Sewer \$407.02

3) Use of Jaffrey Meetinghouse

- a) Amos Fortune Forum – July 10, 12, 24, 31 – August 7, 14, 21
- b) Scherr Stephanie – Dance performance – June 19th

4) Requests

- a) The Jaffrey Firefighters Company Inc. to hold their 6<sup>th</sup> Annual JFD Run for the Rescue on Saturday, July 25<sup>th</sup> at 9:00 am
- b) First Church in Jaffrey to put up a sign one week in advance to their Church Fair Wednesday, August 5<sup>th</sup>.

5) Yield Tax Levy

- a) #14-233-02 Deborah Babson – 116 Old County Rd. Map205/L15 &18 - \$1,859.47
- b) #14-233-10 Clark Miller – 78 Cobleigh Hill Rd. Map206/Lot4 - \$516.36

6) Designation of Authorities for Clean Water SRF Loan

On a motion by Rothermel, seconded by Moore, to remove 2)f from the Consent Agenda, approved (3-0).

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On a motion by Rothermel, seconded by Moore, the Consent Agenda was approved as modified (3-0).

**F. Select Board's Business**

Selectmen's Reports

Rothermel

Walk-thru at Cheshire Pond Conservation Area. Applying for a grant to have work done in the conservation area.

Moore

Town Office Building Committee Meeting was held on June 4<sup>th</sup>.  
Went to the opening of the new nail salon in Jaffrey.

MacIsaac

All Selectmen went on the tour at Millipore on June 4<sup>th</sup> .

Town Manager's Report

Recreation Director – The Town announced the appointment of Renee Sangermano as Recreation Director on June 5; Renee is scheduled to start work on June 22 alongside Walt for two weeks prior to Walt's July 5 retirement.

Town Office Project – The Town Office Building Committee met for a second time on June 4 and is scheduled to provide its recommendations to the Select Board at the June 8 Board meeting.

Transfer Station/Recycling Center – A status report will be included in the Board's June 8 meeting packet; compliance is ongoing with minimal complaints. We will now begin comparing the amount of waste collected as one data point regarding unauthorized use.

Humiston Field Net – Primex is scheduled to review on June 4 regarding repair/replacement of the Humiston outfield net.

Social Media Implementation Policy – A first draft has been completed and will be distributed to staff for comments prior to presentation to the Board for adoption.

JRMA – The Board of Directors at Jaffrey-Rindge Memorial Ambulance has hired Roland Vaillancourt as Operations Manager; Roland has a breadth of experience with ambulance services in both a provider and supervisory roles. Roland will soon begin meeting with area public safety leadership and community members.

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Caron also gave the Select Board an update on the operations at the Transfer Station/Recycling Center.

**G. Other Business**

***1) Resolution 2015-09 Acceptance of Unanticipated Revenues***

- a) Jaffrey Enforcement Patrols - \$6,212.39
- b) Jaffrey Red Light Running - \$6,212.39
- c) Jaffrey DWI/DUI Patrols - \$8,283.18

On a motion by Rothermel, seconded by Moore, Resolution 2015-09 Acceptance of Unanticipated Revenues was approved (3-0).

**ADJOURNMENT**

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 10:22pm (3-0).

Submitted:

Sue Richard  
Administrative Assistant

Attest:

Donald MacIsaac  
Chairman



