

**TOWN OF JAFFREY
Jaffrey, New Hampshire**

**BOARD OF SELECTMEN
Meeting Minutes
July 13, 2015**

Present: Selectman MacIsaac, Selectman Rothermel, Selectman Moore, Town Manager Caron, Administrative Assistant Richard

A. Call to Order

6:30pm Non-Public

On a motion by MacIsaac, seconded by Rothermel to come out of Non-Public at 7:06pm

B. Public Hearing

None

C. Approval of Meeting Minutes

MEETING MINUTES APPROVAL

On a motion by Rothermel, seconded by Moore, public meeting minutes for June 22nd were approved (3-0).

D. Appointments

None

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Cemetery Deeds
 - a) Charles & Mary Jo Marvin – Cutter Ext. Cemetery – Block F Lot 2 – \$300
 - b) Carol Bartell Hess – Cutter Ext. Cemetery – Block F Lot 32 - \$300
 - c) Stephen H. & Carol W. Gehlbach – Cutter Ext. Cemetery – Block F Lots 3&4
 - d) Dorothy Caldwell – Phillips-Heil Cemetery – Lot 12A
- 3) Abatements
 - a) #15-76 Anita Bishop – 24 Forest Park – Property Tax and Interest cost
- 4) Supplemental – Notice of Intent to Excavate
 - a) #15-233-03-E Joseph E. Powers – Map255/Lot7

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- 5) Excavated Earth Tax Warrant
 - a) #15-233-03 Joseph E. Powers – Map255/Lot7 - \$600

- 6) Use of Jaffrey Meetinghouse
 - a) Amend the approval to use the Meetinghouse for a presentation on the State Level Documentation of the Jaffrey Meetinghouse from September 6th to September 13th @ 4:00 PM; original approval granted on June 22, 2015.
 - b) Monday, July 27, 2015, meeting of the New Hampshire Resources Council.

- 7) Receipt of Unanticipated Revenues – RSA 31:95 (b) – Gift of \$3,500 from the Monadnock Bible Conference

- 8) Requests
 - a) Cub Scout Pack 33 Popcorn Fund Raiser – October 3rd and October 10th at the Transfer and Recycling Center from 10:00am to 2:00pm
 - b) Jason Nero – Sprint/Xterra Triathlon on Mt. Monadnock on September 12th starting at 9:00am

On a motion by Rothermel, seconded by Moore, the Consent Agenda was approved (3-0).

F. Select Board's Business

Selectmen's Reports

Rothermel

None

Moore

Visited Meetinghouse with Rob Stephenson – stain in ceiling; in need of repairs

MacIsaac

July 9th there was a NHMA webinar, Cutting Trash in Half: How New Hampshire Cities and Towns are turning to PAYT Programs.

Town Manager's Report

Town Office Project – The Town Office Building Committee is scheduled to meet on the morning of July 13th to review the findings and options for the Police Department site as developed by the CMK.

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Personnel Policy – We are completing the rewrite of the Personnel Policy which will be distributed to staff for input, then to the Select Board for adoption.

Jaffrey-Rindge Ambulance – The Town and JRMA have reached agreement on a Memorandum of Understanding, pending review by the Fire Chief, which sets forth responsibilities and obligations of the Town and JRMA for the delivery of emergency services.

Collective Bargaining Agreement – The Town has reached a tentative agreement with its Public Works employees and is slated to meet again with police employees on August 5.

Worker's Compensation Premium – The Town has received notice of distributions from the Town's workers' compensation carrier in the amount of \$75,108, which should be sufficient to cover premium cost for the 2016 budget year.

After discussion of Town Office Project and Chairman MacIsaac reading the Architects Report, MacIsaac stated that he believes there is not a better alternative than the one we have in front of us.

Motion by MacIsaac to move forward with the plan of a combined town office/police station on Goodnow Street, MacIsaac and Rothermel voted yes and Moore voted no. Vote was 2-1 in favor.

Motion by MacIsaac, seconded by Rothermel, do we have a Special Town Meeting in September, vote was not to have a Special Town Meeting in September (3-0).

Chairman MacIsaac stated that as a board we now have to do an outreach effort to educate the voters about the combined town office/police station plan to build support for the project.

A new Warrant Article for Town Meeting in 2016 will be changed to a combined town office/police station.

G. Other Business

- 1) Resolution 2015-10 – Authorize the disposal of Tax Deeded Property located at 26 Pine Street by auction or sealed bid.*

Motion made by Rothermel, seconded by Moore to *Authorize the disposal of Tax Deeded Property located at 26 Pine Street by auction or sealed bid.*

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2)Resolution 2015-11 – An Ordinance Regulating Outdoor Vendors and Transient Sales.

Motion by Rothermel, seconded by Moore to hold Public Hearing on Resolution #2015-11 – An Ordinance Regulating Outdoor Vendors and Transient Sales on August 10th which is the next Board of Selectmen Meeting, approved (3-0).

3)Resolution 2015-12 – Relative to an Amendment to Section 103, Alcoholic Beverages to increase Penalty to \$100.00.

Motion by Rothermel, seconded by Moore to hold Public Hearing on Resolution #2015-12 – Relative to an Amendment to Section 103, Alcoholic Beverages to increase Penalty to \$100.00 on August 10th which is the next Board of Selectmen Meeting, approved (3-0).

4)Resolution 2015-13 – Relative to Select Board action on Tax Deed Properties.

Motion by Rothermel, seconded by Moore, to approved Resolution #2015-13 – Relative to Select Board action on Tax Deed Properties (3-0).

ADJOURNMENT

On a motion by MacIsaac, seconded by Rothermel to go into Non-Public at 8:09pm. (3-0).

On a motion by Rothermel, seconded by Moore to return to Public Session at 8:15pm (3-0).

On a motion by Rothermel, seconded by Moore, the meeting adjourned at 9:10pm (3-0).

Submitted:

Sue Richard
Administrative Assistant

Attest:

Donald MacIsaac
Chairman

