

**TOWN OF JAFFREY**  
**Jaffrey, New Hampshire**  
**Select Board Meeting Minutes**  
**December 12, 2016**

**Chairman:** Donald MacIsaac

**Selectmen:** James Moore, Frank Sterling

**Interim Town Manager:** John MacLean

**A. Call to Order**

**Non-Public** – On a motion by Moore, seconded by Sterling to enter Non-Public Session pursuant to RSA 91-A:3 II (c&d) at 6:00pm (3-0)

On a motion by Sterling, seconded by Moore to exit Non-Public Session and seal the minutes at 6:20 pm (3-0)

**Board returned to Public Session at 6:30pm**

**B. Public Hearing –**

**C. Approval of Meeting Minutes**

On a motion by Moore, seconded by Sterling, Public Minutes of 11/28/16 were approved (3-0)

**D. Appointments-**

6:30pm – Cheshire Road - Jo Anne Carr reported that Mark Bean, from DD Bean Company contacted the Town to discuss the discontinuation of a portion of Cheshire Road (the original Peterborough Road). There is a tunnel that runs under Cheshire Road that connect the new building with the old building. There are concerns with pedestrian traffic between the buildings and also they posted a weight limit. School busses and oil delivery trucks had been using the road to service the homes on White Road. The road is a Class V road. Mark stated that it was used frequently until the Fitch Road bridge was repaired. In the interest of safety, they have considered getting this section discontinued. MacIsaac asked if the Town has been plowing the road, Mr. Bean states his company has been plowing it for the last 5 years. Jo Anne Carr noted that it's currently a public road going through an industrial property is not in anyone's best interest to have the public travelling the way. Jo Anne Carr stated that she, Randy & Mark discussed where it would be appropriate to discontinue the road. She and Randy walked the road and there's a break in the pavement, which would be a good location. Abutters would be notified. The Town would retain easement rights to maintain the water and sewer lines. Jo Anne has been working with town legal representative on drafting the language for that. If this road is discontinued, the DOT stated the right of way would remain with DD Bean. However, if there would be any redevelopment on the site, a driveway permit would have to be applied for. Since it is a discontinuance of a class V road, it's thought to be a better approach to have BOS make a proposal on the warrant than a private individual or business. Once the town discontinues the road, it would be considered a driveway. The BOS will write up an article for Town Meeting.

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7:00pm - Meetinghouse Committee – Rob Stephenson reported that they did receive the L-CHIP grant for repair of the Meetinghouse roof. He has provided a timeline and the financials to the BOS for completion of the project. The estimate of the re-roofing is \$106,500, the L-Chip grant is for \$56,400, or half of the amount; if the cost is lower, L-CHIP will be lower. Money that is available now is the L-Chip grant, \$3000 donation from the Bean Family Foundation, \$ 1802.80 from the Meetinghouse trust...which adds up to 56% of the total estimated cost. Another grant totaling \$7,500 that should be decided in January. They will be sending out letters for donations.

- The Selectmen will present the Warrant Article
- The Article will be for the balance of costs
- Rob Stephenson will provide updated costs
- TBD whether an additional article will be requested for the Meetinghouse fund.

7:30pm – Michael Shea/Class VI Road Permit Renewal – Every 2 years he has to come to the BOS for re-approval of his building permit on a Class VI road. He had mentioned he would like to do some repairs to the road and Chair MacIsaac would suggest that Mr. Shea contact Randy Heglin at DPW to let him know what his plans are. Date will be extended to December 2018.

**E. Consent Agenda**

1. Payroll and Vendor Manifests
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3. Abatements
  - a) #16-90 – Scott Campbell- 1 Duval Park - \$500 – Veteran’s Exemption
  - b) #16-91 – Joseph Scannell – 67 Trotting Park - \$ 40.00 - Water
  - c) #16-92 – David Lambert – 17 Lake Drive - \$ 40.00 – Water
  - d) #16-93- Robert & Carolyn Jalbert – 68 North Street - \$ 500 – Veteran’s Exemption
  - e) #16-94- Kenneth Lambert – 171 Nutting Rd - \$ 495.36 - Sewer
4. Veteran’s Exemption
  - a) Mark Griffin- 12 Eastwood Dive - \$ 500.00
5. Tax Collector’s Added 2<sup>nd</sup> Cycle Tax Warrant for 2016
  - a) Thomas A. Lambert – 732 North Street - \$ 500.00
  - b) Robert Jalbert – 270 Squantum Road - \$ 500.00
6. Tax Collector Abatement Refund
  - a) Thomas A. Lambert – 3 Darcie Drive -\$ 500.00
7. Approval of 2017 BOS Meeting Schedule
8. Approval of Change in Stewardship Stage – Bryan Roberts Venrock -Map 210/Lot 8

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On a motion by Moore, seconded by Sterling, consent agenda was approved (3-0)

**F. Select Board's Business**

**Selectmen's Reports**

**MacIsaac-**

1. Teen Volunteer of the Year- will send out a note to participants; we had asked the Ledger to put a notice in the paper to ask for submissions for Teen Volunteer of the Year. Any teen who is a Jaffrey resident is eligible, the BOS would like to recognize him/her for their contribution to the town, raise awareness among teens for the volunteer opportunities in town and engender the notion of volunteerism and community in the youth, to carry that over into the adulthood. Process used will be to submit a 1-page maximum write up to describe the contributions of the individual over the past year of accomplishments and leadership skills. These should be submitted to MacIsaac via email or mail, which will be kept confidential. The BOS will take the submissions and will decide the recipient. The submissions should be in by the end of January. Winner will be announced at the Annual Volunteer Dinner in March.

2. Cub Scouts – They would like to attend a meeting of the Select Board to see what town government is all about. The BOS will have the cub scouts attend a meeting, Tuesday, Dec. 20th and they will ask the questions. Possible key issues would be the Recycling Center, road reconstruction, the need for younger people to volunteer in town. The scouts would each get a copy of the Jaffrey Town Report.

**Moore-**

1. Meetinghouse did get their whole L-CHIP grant. Rob Stephenson has reached out and applied for other forms of funding. The question would be if the town is willing to accept responsibility for the project if they don't get all the donations they're planning on.

2. Conservation Commission met on 12/5/16, Reps. from the Society for Protection of NH Forests were present. There have been quite a few log cuttings off of Shaker Road. This will be an ongoing 4-year project. The purpose of these cuttings are to further the growth of Red Oak. Con Com wants to assemble for the next Recycling Committee meeting to offer possible support.

**Sterling-** Nothing new to report.

**Town Manager's Report** - None

**G. New Business**

- On a motion by Sterling, seconded by Moore to approve the nomination of Jim Weimann as the Select Board's member to the School Budget Advisory Committee was approved (3-0).

**H. Other Business**

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**I. Non-public Session**

**J. Adjournment**

Meeting adjourned at 7:30pm on a motion by Sterling, seconded by Moore (3-0).

Submitted:

Judith A. Zola  
Administrative Assistant

Attest:

Donald MacIsaac  
Chairman