

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 28, 2016

Present: Selectman MacIsaac, Selectman Moore, Selectman Sterling, Town Manager Caron, Administrative Assistant Zola

A. Call to Order

On a motion by MacIsaac, seconded by Moore to enter Non-Public Session pursuant to RSA 91-A:3 II(a) at 6:00pm (3-0)

On a motion by MacIsaac seconded by Moore, to exit Non-Public Session and seal the minutes at 6:13pm (3-0)

Public Meeting Started: 6:14pm

B. Public Hearing - None

C. Meeting Minutes Approval

On a motion by Moore, seconded by Sterling, Public Meeting Minutes for 03/14/16 were approved (3-0).

On a motion by Sterling, seconded by Moore, Public Meeting Minutes of 3/17/16 were approved (3-0).

On a motion by Moore, seconded by Sterling, Non-Public Meeting Minutes of 03/14/16 were approved (3-0)

D. Appointments –

6:15 pm Recycling Committee Update- Tom Rothermel updated the Board with the status of the committee. They have visited transfer stations in Swanzey and Peterborough. Both facilities were streamlined, clean and residents were well informed of the proper procedures for using the facility. Emily Preston mentioned that Peterborough had a really nice brochure for residents describing the directions of use and fee schedule. Peterborough has 5 balers, Jaffrey presently has 2. Randy Heglin (DPW) has started the process of investigating grants for balers and scales from the NHRRA. Tom had met with Transfer station employees to get their input. They suggested an added baler. Better traffic flow and parking is needed when the Swap Shop is open. An extra storage container is being looked into also. Tom didn't hear back from the school regarding a site plan, no site plans were found in the DPW files. Any changes to the area need to go through DES for approval. Their quarterly report (8-1-16) will show different layouts for traffic patterns with signage, which may be able to be made at little or no cost. Kathy Batchelder will be getting into the schools more to promote recycling programs. Don MacIsaac suggested increasing the public awareness of how much other towns are saving by charging for demolition materials. MacIsaac also suggested that the committee should come up with a vision and a plan how to get there. Saving money to put aside for improvements/repairs was also suggested. Dave Caron will look into the Rindge, Winchendon, Peterborough and Swanzey transfer station operating costs. Tom will return with an update after August 1st.

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 28, 2016

6:45 pm Chris Vaiani- Homeowner has had 2 waterline breaks in the past 12 years that are very expensive to fix. Both breaks were in the line that wasn't on his property. He's asking that the water shut off be relocated to his property. The relocation of the line would be at his expense. Town Manager Caron will look into the town road standards regarding easements and general information on status of the road (private or public).

E. Consent Agenda

1. Abatement Requests:
 - a) #15-91- Nelson & Mary Lou Long- 457 Mountain Road- \$ 1,355.38 – Taxes
 - b) #16-11 – Katherine Michele- Ingalls Road - \$ 401.96- Taxes
 - c) #16-40 – Jay & Patricia Layfield – 56 Stratton Road - \$ 77.03(W) & \$90.75(S)
 - d) #16-41 - Mark Caputo- 69 Forest Park Estates - \$ 785.83 – Sewer
 - e) #16-42 – Edward Niskala – 4 Jennifer Lane - \$ 6,633.42 – Water
 - f) #16-43 – Roger LaFarier – 5 Spruce Ave. (Rindge) - \$ 5,738.37- Water

2. Yield Tax Levy:
 - a) Contoocook Lake Park Assoc.- Map 240/lots 72,83, 86- \$ 1,569.74

3. Notice of Intent to Cut Wood or Timber:
 - a) #16-233-01-T - Craig Chamberlain- Map # 252 Lots 8 & 9
 - b) #16-233-02-T – Kenneth Geraghty – Map 212/ Lot 17 Mountain Rd.

4. Veteran's Tax Credit
 - a) Nelson Long – 457 Mountain Road - \$ 500.00
 - b) Shawn Jalbert –130 Mountain Road - \$ 500.00

5. Conservation Commission Appointments:
 - a) Kathy Batchelder, Alternate Member

6. Planning Board Member Nominations
 - a) Matt Devlin, Member (new appointment to 2019)
 - a) Rob Deschenes, Member (re-appointment to 2019)

7. Cemetery Committee Member Nomination
 - a) Bruce Hill, Member (new appointment to 2019)

8. EDC Re-appointments
 - a) Cathy Furze, Member (re-appointment to 2019)
 - b) Larry Alvarez, Member (re-appointment to 2019)

9. Raffle Request- 50-50 Raffle Jaffrey Civic Center: 7/21/16

10. Water & Sewer Commitment Warrant: Third Cycle 2016

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 28, 2016

11. MS-232 Form Completion

12. Meetinghouse Applications

- a) #15-13- 100th Annual Church Fair- First Church in Jaffrey (7/31-8/4)
- b) #16-2 – Rehearsal & Wedding- Phoebe Halliday – (10/7 & 10/8)
- c) #16-3 – Wedding – Groat/Rokes – (10/15)
- d) #16-4 – Shakespeare Festival – Jaffrey-Rindge Shakespeare Festival – (5/30)
- e) #16-5 – Wedding – Clair Bean – (8/27)

On a motion by Moore, seconded by Sterling, the consent agenda was approved (3-0)

F. Select Board's Business

Selectmen's Reports

MacIsaac: 1. Working with Rec Dept and others on an award for the Teen Volunteer of the Year. A meeting has been scheduled for 3/30/16 with T.E.A.M. Jaffrey, Boy Scouts, Recreation and School District to discuss the idea. The award would go to a youth (aged 13-19) who performed an act to benefit the town, unrelated to other organizations. He will update the Board after Wednesday's meeting.

2. Boston Post Cane Award - The present cane is dated 2004. It should be presented to a resident of Jaffrey. Some investigation will be done to review procedure/application and awarding of the cane.

Moore: Attended Conservation Committee meeting last week. Agenda items discussed were Camp Wildwood, Cheshire Pond open space, annual bobcat hunt and Earth Day ideas. There is a town cleanup day on 4/23 sponsored by team Jaffrey.

Sterling: Historic District Commission has not met yet. Regarding the Economic Development Committee, each TIF District should have their own advisory board. Each advisory board should be comprised of owners, occupants and abutters per statute. More investigation will be gathered and shared with the Board.

Town Manager's Report

Water Main Replacement Project - Staff has submitted all the required documents to NHDES and we anticipate that the loan documents will be presented before the Governor and Executive Council at its April 6, 2016 meeting for approval.

Capital Equipment – All of the capital equipment approved by voters for the Public Works Department has been ordered.

River Street Pump Station Project – Abutter meeting with staff scheduled for 4/6/16 @ 5:00PM.

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
March 28, 2016

Fire Department Badging Ceremony – To welcome six new members to the Department; Saturday, 4/2/16 @ 5PM at the Fire Station.

Festival of Fireworks – We have established an internal deadline of April 15 to deliver the operational conditions to the Chamber in order to complete their Special Event Permit. FYI, the event does not require individual Hawkers and Peddlers Permits due to its location on private property.

Bixler Way Address Change – The Town has received concurrence from Ms. Naughton, owner of the affected property, to change her address to 116 Fitzwilliam Road, thus negating the need for a public hearing on this matter. No other addresses on Bixler Way will be impacted.

G. Other Business

- Resolution #2016-11–Procedure to request a Building Permit on a Private or Class VI Road Presently Tyler Hill Road is not a Class V road and therefore Board approval is necessary to obtain a building permit. There have been no objections from the Fire Department, DPW or Police Department; the Planning Board has reviewed and had no objections as well. On a motion by Moore, seconded by Sterling, Resolution # 2016-11 was approved pending completion of the application including a waiver of liability was approved (3-0).
- Resolution # 2016-12 - 2016 Tax Deeds for 2013 Levy - On a motion by Sterling, seconded by Moore to enter Non-Public Session pursuant to RSA 91-A:3 II(c) at 7:30pm (3-0)

On a motion by Sterling seconded by Moore, to exit Non-Public Session and seal the minutes at 7:58pm (3-0)

ADJOURNMENT

Meeting adjourned at 8:00pm on a motion by Sterling, seconded by Moore (3-0).

Submitted:

Judith A. Zola
Administrative Assistant

Attest:

Donald MacIsaac
Chairman